

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of May, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Thomas Poor was in attendance to discuss consultant and grant applications for the county airport.

Randy Latham was in attendance to support the county airport and had no public comment.

Paul Riley was in attendance and had no public comment.

IN THE MATTER OF PROCLAMATION – BUILDING SAFETY MONTH

Motion by Mr. Ellis to adopt the following proclamation. Second: Mr. Woodruff.

Whereas our (City, Town, County, State) is committed to recognizing that our growth and strength depend on the safety and essential role our homes, buildings, and infrastructure play, both in everyday life and when disasters strike, and;

Whereas our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas these guardians are dedicated members of the International Code Council (ICC), a nonprofit that brings together local, state, territorial, tribal, and federal officials who are experts in the built environment to create and implement the highest-quality codes and standards to protect us in the buildings where we live, learn, work, and play, and;

Whereas these modern building codes and standards include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods, and earthquakes, and;

Whereas ICC sponsors Building Safety Month to remind the public about the critical role of our communities’ largely unknown protectors of public safety—our code officials—who assure us of safe, sustainable, and affordable buildings that are essential to our prosperity, and;

Whereas “Built to Last”, the theme for Building Safety Month 2026, encourages us all to get involved and raise awareness about building safety on a personal, local, and global scale, and;

Whereas each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience, and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local, state, tribal, territorial, and federal building safety and fire prevention departments, in protecting lives and property.

Therefore, Be It Resolved that the Brown County Commissioners declare the month of May 2026 to be Building Safety Month in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF CORNERSTONE DETENTION PRODUCTS, INC. CONTRACT – TABLED

Motion moved by Mr. Woodruff to discuss the lock preventative maintenance contract by Cornerstone Detention Products, Inc., for annual service of 12 electromechanical swinging doors and 49 electromechanical cell sliding doors. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF REPLAT – PLEASANT TOWNSHIP - EASEMENT

Motion moved by Mr. Ellis to approve the Pleasant Township 20’ easement for ingress and egress of 0.787 acres replat. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

May 04, 2026

IN THE MATTER TO ENTER CONTRACT – GREYSTONE SYSTEMS, INC – PHONE EQUIPMENT

Motion moved by Mr. Woodruff to enter into a contract with Greystone Systems, Inc., 4416 Turkey Road, Hillsboro, Ohio 45133, for VOIP phone system equipment lease for Municipal Court, in the amount of \$594.51 per month for a period of one year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 4th day of May, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

05/01/26

Commissioner, Barry Woodruff, attended the Law Library Resources Board meeting.

05/04/26

Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: May 06, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Charlene Fithen, Clerk

May 04, 2026