

The Board of County Commissioners, Brown County, Ohio, met in regular session this 8th day of April, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Paul Riley was in attendance and questioned the stability of Upper Five Mile Bridge. Commissioner Applegate addressed the concerns.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$10,445.91
BOE	\$391.77
BUILDING DEPT	\$582.33
CLERK OF COURTS	\$0
COMMISSIONERS	\$50,496.47
COMMON PLEAS	\$26,715.31
CORONER	\$0
CSEA	\$60.68
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$12,299.43
EMA	\$0
ENGINEER HWY	\$14,519.34
ENGINEER OFFICE	\$608.58
ENGINEER SEWER & WATER	\$1,427.36
JFS	\$64,420.54
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$8,581.10
MAINTENANCE	\$20,051.27
MUNICIPAL	\$0
PROSECUTOR	\$1,353.25
RECORDER	\$0
SHERIFF	\$30,759.37
TITLE	\$18,135.47
TREASURER	\$250.12
GRAND TOTAL	\$261,098.30

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from *Auto & Gas Fund 2521* in the amount of \$10,000.00 into 2521-4004-52116 *Other Expenses*, said funds are needed to purchase the 2026 Brown County Highway Maps. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from Fund 2201 *Sheriff, Revolving Policing Fund* in the amount of \$10,156.20 into the following accounts:

- 2201-2000-51111 *Salaries* in the amount of \$8,069.08
- 2201-2000-51116 *Workers Comp* in the amount of \$101.57
- 2201-2000-511185 *PERS* in the amount of \$1,838.28
- 2201-2000-51119 *Medicare* in the amount of \$154.67

Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

April 8, 2026

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Woodruff to record as a matter of record the following Amended Certificate. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the amended certificate of estimated resources for the fiscal year beginning **January 1st, 2026** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/26	Taxes	Other Sources	Total
General Fund	\$14,106,139.37	\$5,000,000.00	\$13,050,967.67	\$32,157,107.04
Special Revenue	\$21,251,619.50	\$1,301,000.00	\$46,686,237.77	\$69,238,857.27

IN THE MATTER TO RECESS

Motion moved by Mr. Ellis to recess the meeting at 9:30 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Woodruff to reconvene the meeting at 10:19 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$100,000.00 into 1000-1000-52134 *Advance Out*, said funds will be used to make an advance to the BCSO to administer a reimbursable grant. In attendance: Sheriff Hodges. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF ADVANCE OF FUNDS – SHERIFF

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, to advance funds from 1000-1000-52134 *CGF Advance Out* in the amount of \$100,000 into 2205-2000-40503 *Advance In*, said funds will be repaid to the Board of Commissioners at the conclusion of the grant received by BCSO from the Ohio Dept. of Rehabilitation and Correction. In attendance: Sheriff Hodges. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to hire Charlene Fithen as Clerk to the Board of Commissioners, effective 4/27/2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 8th day of April, 2026. Second: Mr. Woodruff.


ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea


4/8/26
Commissioners reviewed the monthly inmate transport report from the BCSO.
Commissioners met with Jeremy Davis, 1011 Technologies, Inc. to discuss annual contract and provide project updates.

Approval: April 15, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator

April 8, 2026