

The Board of County Commissioners, Brown County, Ohio, met in regular session this 18th day of February, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Paul Riley questioned the Board on the activities of the Solid Waste Authority and the Rumpke Landfill. Sue McKinley, America250, dropped off America250 merchandise.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$70.12
BOE	\$6,611.00
BUILDING DEPT	\$41.77
CLERK OF COURTS	\$0
COMMISSIONERS	\$540.13
COMMON PLEAS	\$1,571.80
CORONER	\$1,700.00
CSEA	\$797.05
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$0
EMA	\$568.97
ENGINEER HWY	\$2,807.66
ENGINEER OFFICE	\$363.78
ENGINEER SEWER & WATER	\$0
JFS	\$15,564.77
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$11,944.15
MAINTENANCE	\$5,389.63
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$813.77
SHERIFF	\$133.97
TITLE	\$2,828.28
TREASURER	\$458.85
GRAND TOTAL	\$52,205.70

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$3,000.00 into 1000-2000-52118 *Sheriff Contract Services*. Said funds came from a reimbursement from Dr. Donohoo, who was paid from Contract Services, but now must be paid from part-time employee funds. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2350 *Common Pleas Court Computerization Fund* in the amount of \$15,000.00 into 2350-3000-52116 *Common Pleas Computerization Other Expenses*. Said funds are needed due to the fund not being assigned to the Court in the VIP Analytics budgeting software. Therefore, no appropriations were requested and it is now necessary to appropriate funds for the 2026 budget. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

February 18, 2026

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2351 *Common Pleas Legal Research Fund* in the amount of \$6,500.00 into the following accounts:

2351-3000-52112 *Common Pleas Legal Equipment* in the amount of \$2,000.00.

2351-3000-52116 *Common Pleas Legal Other Expenses* in the amount of \$4,500.00.

Second: Mr. Woodruff.

Said funds are needed due to the fund not being assigned to the Court in the VIP Analytics budgeting software. Therefore, no appropriations were requested and it is now necessary to appropriate funds for the 2026 budget.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2380 *County Court Computerization Fund* in the amount of \$15,000.00 into the following accounts:

2380-3003-52112 *County Court Computerization Equipment* in the amount of \$5,000.00.

2380-3003-52116 *County Court Computerization Other Expenses* in the amount of \$10,000.00. Second: Mr. Ellis.

Said funds are needed due to the fund not being assigned to the Court in the VIP Analytics budgeting software. Therefore, no appropriations were requested and it is now necessary to appropriate funds for the 2026 budget.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2424 *Municipal Special Fund* in the amount of \$15,000.00 into the following accounts:

2424-3003-52112 *Municipal Special Equipment* in the amount of \$5,000.00.

2424-3003-52116 *Municipal Special Other Expenses* in the amount of \$10,000.00.

Second: Mr. Woodruff.

Said funds are needed due to the fund not being assigned to the Court in the VIP Analytics budgeting software. Therefore, no appropriations were requested and it is now necessary to appropriate funds for the 2026 budget.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2461 *Indigent Drivers Alcohol Fund* in the amount of \$40,000.00 into 2461-3003-52116 *Municipal Court IDA Other Expenses*. Said funds are needed due to the fund not being assigned to the Court in the VIP Analytics budgeting software. Therefore, no appropriations were requested and it is now necessary to appropriate funds for the 2026 budget. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, Director, for a transfer of funds from 1000-5000-52129 *JFS County Match/Other Child Care Services* in the amount of \$50,000.00 into 2551-5000-40534 *PSCA & SSI Payments*. Said funds will be used to pay the JFS County Match for FY 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for a transfer of funds from 2551-5000-52133 *Transfer Out JFS* in the amount of \$250,000.00 into 2550-5000-40547 *Transfer In*. Said funds will be used to reimburse the PA Account for Child Welfare Cost Pool Expenses. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

February 18, 2026

IN THE MATTER OF NOTICE TO BIDDERS – PEST CONTROL – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to advertise the Notice to Bidders for pest control services. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

NOTICE TO BIDDERS
PEST CONTROL

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the office of the Clerk of the Board of Brown County Commissioners, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on March 9, 2026.

Bidding documents shall be fully executed and must contain the full name of each person and company submitting the bid, contact telephone number, address, bid amount for **Commercial Inspection and/or treatment of Pest Control Service at county properties on a quarterly basis, with monthly Pest Control Service at the Jail property, include an alternate price for monthly Pest Control Service at all county properties**, proof of liability insurance, and Workers' Comp.

The bid must be in a sealed envelope identified as "Sealed Bid Pest Control Services". If forwarded by mail, the sealed envelope containing the bid must be enclosed in another sealed envelope identified as "Sealed Bid – Pest Control Services"

The right is reserved to reject any and all Bids. The project will be awarded to the lowest and/or best bidder.

All interested persons wishing to inspect properties for specs should make an appointment thru the Brown County Commissioners Office.

Bids will be opened and read aloud at 10:45 a.m. on March 9, 2026.

By order of:
Board of Brown County Commissioners
800 Mt. Orab Pike, Suite 101
Georgetown, Ohio 45121
937.378.3956
www.browncountyohio.gov

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 18th day of February, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

2/12/2026
Commissioners attended the monthly Solid Waste Authority Board Meeting.

2/13/2026
Commissioner Gordon Ellis attended the Night to Shine event, Georgetown Church of Christ.

2/17/2026
Commissioner Barry Woodruff attended the monthly Planning Commission Board Meeting.
Commissioners attended the monthly ABCAP Board Meeting.

Approval: February 23, 2026

absent
Tony Applegate, President

Gordon Ellis
Gordon Ellis, Member

Barry Woodruff
Barry Woodruff, Member

Hannah Birchfield
Hannah Birchfield, Clerk

February 18, 2026