

The Board of County Commissioners, Brown County, Ohio, met in regular session this 26<sup>th</sup> day of February, 2025 with the following members present: Barry L. Woodruff, Member Tony Applegate, President

Commissioner Gordon Ellis was absent.

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

<b>DEPT</b>	<b>EXPENDITURE</b>
AUDITOR	\$98.00
BOE	\$165.00
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$17,502.45
COMMON PLEAS	\$3,399.42
CORONER	\$81.97
CSEA	\$81,874.06
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$5,506.68
EMA	\$0
ENGINEER HWY	\$1,081.41
ENGINEER OFFICE	\$4,041.12
ENGINEER SEWER & WATER	\$0
JFS	\$22,893.15
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$7,985.49
MAINTENANCE	\$23,467.66
MUNICIPAL	\$0
PROSECUTOR	\$1,079.36
RECORDER	\$0
SHERIFF	\$31,514.21
TITLE	\$3,267.66
TREASURER	\$0
<b>GRAND TOTAL</b>	<b>\$203,957.64</b>

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – VETERANS’ SERVICES**

Motion moved by Mr. Woodruff to approve the request of Kenneth Tyler Crank, Director, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$4,885.14 into 1000-8004-52116 *Vet Other Expenses*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS**

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$8,750.00 into 2302-2001-52112 *Equipment*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF TRANSFER OF FUNDS – JFS**

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, Director, for a transfer of funds from 1000-5000-52129 *JFS County Match/Other Child Care Services* in the amount of \$50,000.00 into 2551-5000-40534 *PSCA & SSI Payments*. Said funds will be used to pay the JFS County Match for FY 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

February 26, 2025

**IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS**

Motion moved by Mr. Woodruff to accept the resignation of Alisa Stahl, Assistant Clerk, effective 3/6/2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ENTER CONTRACT – BRIDGE PAYMENT – RECORDER**

Motion moved by Mr. Woodruff, upon the request of Mariah Votel, Recorder, to enter contract with Bridge Payment, P.O. Box 55, Loveland, Ohio 45140, to administer the acceptance of credit cards as payment, for services rendered by the Brown County Recorder's Office, contract will renew on a monthly basis. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ENTER CONTRACT – CLIMATE CONDITIONING COMPANY, INC – DPS**

Motion moved by Mr. Woodruff, upon the request of Dominick Daulton, Director, to enter contract with Climate Conditioning Company, Inc, P.O. Box 33185, Louisville, Kentucky 40232, for the purchase and installation of a Liebert Uninterruptible Power Supply battery backup system, in the amount of \$17,850.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Applegate.

**RESOLUTION NO. 02262025-1**

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF COUNTY COMMISSIONERS)**

Revised Code, Secs. 5705.34 - 35.

The Board of County Commissioners of **Brown County**, Ohio met in Regular (Regular or Special) session on the 26<sup>th</sup> day of February, 2025, at the office of Board of Commissioners with the following members present:

Tony Applegate, President  
Barry Woodruff, Member

Commissioner Woodruff moved the adoption of the following Resolution:

WHEREAS, This Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2026; and

WHEREAS, The Budget Commission of **Brown County**, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part is within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of County Commissioners, **Brown County**, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**February 26, 2025**

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
General Fund		6,517,303	3.80	
DD	524,883 694,653			1.00 1.00
Library	1,574,406			1.00
OSU Extension	373,921			0.25
Senior Citizens	1,228,096			0.80
<b>TOTAL</b>	<b>4,395,959</b>	<b>6,517,303</b>	<b>3.80</b>	<b>4.05</b>

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
Fund	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
DD: Levy authorized by the voters on 11/02/1999 for not to exceed continuing years.	1.00	694,653
DD: Levy authorized by the voters on 11/03/2009 for not to exceed continuing years.	1.00	524,883
Senior Citizens: Levy authorized by the voters on 11/02/2021 for not to exceed 5 years. (2022-2026)	0.80	1,228,096
Library: Levy authorized by the voters on 11/06/2018 for not to exceed continuing years.	1.00	1,574,406
OSU Extension: Levy authorized by the voters on 11/06/2024 for not to exceed 5 years. (2025-2029)	0.25	373,921
	0.00	-
	4.05	4,395,959

and be it further

RESOLVED. That the Clerk of this Board be, and is hereby directed to certify a copy of this Resolution to the County Auditor of Brown County.

Commissioner Applegate seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Tony Applegate, yea  
Bury Woodruff, yea

Adopted the 21<sup>st</sup> day of February, 2025.

Hannah Birchfield  
 Clerk of the Bd of County Commissioners

Brown County, Ohio

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea  
 February 26, 2025

**IN THE MATTER OF PROCLAMATION – DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

Motion by Mr. Woodruff to adopt the following proclamation. Second Mr. Applegate.

**Proclamation for Developmental Disabilities Awareness Month  
March 1-31, 2025**

**WHEREAS** Ohio's county boards of developmental disabilities and The Brown County Board of Developmental Disabilities were established by the Ohio General Assembly on October 25, 1967; and

**WHEREAS** the mission and purpose of Ohio's county boards of DD remain as strong as ever, with county boards continuing to provide vital supports and resources to Ohioans with developmental disabilities and their families; and,

**WHEREAS** the more than 300 people with developmental disabilities served by the Brown County Board of Developmental Disabilities, their families, friends, neighbors, and co-workers encourage everyone to focus on the abilities of all people; and

**WHEREAS** the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

**WHEREAS** policies must be developed, attitudes shaped, and opportunities offered that allow people with developmental disabilities to live as independently and productively as possible in our community; and

**WHEREAS** we encourage all citizens to foster and support such opportunities that include full access to education, housing, employment, and recreational activities; and

**Now, therefore, we,** The Brown County Commissioners, do hereby proclaim March 2025 as

**DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

and offer full support to efforts that assist people with disabilities to make choices that enable them to live successful lives and realize their potential; and

**Furthermore,** we urge all citizens to join in this celebration by spreading awareness of the many contributions offered by people with developmental disabilities in our community, and

**IN WITNESS WHEREOF,** we have hereunto set our hand and caused our seal this 26th day of February two thousand twenty-five.

In attendance: Jennifer Bohrer, Director, staff, and clients of the Board of Developmental Disabilities.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF AGREEMENT – SMOLEN ENGINEERING – BOARD OF COMMISSIONERS**

Motion moved by Mr. Woodruff to enter into an agreement with Smolen Engineering, 1876 State Route 46 North, Jefferson, Ohio 44047, to provide engineering oversight for the Historic Covered Bridges Rehabilitation Project, effective February 26, 2025 through project completion. See complete agreement on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ENTER CHANGE ORDER – GOVERNMENT SERVICES BUILDING**

Motion by Mr. Woodruff to approve a Change Order for the Government Services Building. This is a scope of work and materials' change order and increases the contract price in the amount of \$1,334.00, to meet the preferences of the owner. See Change Order on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 26th day of February, 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**February 26, 2025**

2/19/2025

Commissioners Tony Applegate and Gordon Ellis attended a construction meeting at the 9116 Hamer Rd building. Commissioner Gordon Ellis met with Dan Wickerham, ABCAP, to discuss the Solid Waste Authority.

2/20/2025

Commissioners attended a meeting of local officials with Congressman David Taylor, Fairgrounds.

2/21/2025

Commissioner Barry Woodruff attended an Area Agency on Aging meeting, Chillicothe.

2/24/2025

Commissioner Gordon Ellis attended CCAO's New Member Training, Columbus.

2/25/2025

Commissioner Barry Woodruff attended a BC Children and Family First Council Meeting.  
Commissioner Gordon Ellis attended CCAO's New Member Training, Columbus.  
Commissioner Gordon Ellis attended the CCAO Legislative Reception, Ohio Statehouse.

2/26/2025

Commissioners Tony Applegate and Barry Woodruff met with Dan Wickerham, ABCAP, to receive a department update.  
Commissioners Tony Applegate and Barry Woodruff reviewed the Monthly Transport Report from the BCSO.  
Commissioner Gordon Ellis attended CCAO's New Member Training, Columbus.

Approval: March 3, 2025



Tony Applegate, President



Gordon Ellis, Member



Barry Woodruff, Member



Hannah Birchfield, Clerk

February 26, 2025