

The Board of County Commissioners, Brown County, Ohio, met in regular session this 30th day of April, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AGREEMENT – LOCAL GOVERNMENT SERVICES, LLC

Motion moved by Mr. Ellis to enter an agreement with Local Government Services, LLC, 101 East Sandusky Street, Suite 500, Findlay, Ohio 45840, for technical and specialized consulting services in regards to local government, specifically the Board of County Commissioners, annual amount is \$5,300.00, effective 5/9/2025 through 4/30/2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2107 *CHIP HOME Fund* in the amount of \$58,770.00 into 2107-1005-52134 *CHIP HOME Advance Out*, said funds will be used to repay the CGF for several advance of funds made from the CGF in 2024. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2107-1005-52134 *CHIP HOME Advance Out* in the amount of \$58,770.00 into 1000-1000-40546 *County General Fund Advance In*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2020 *Community Development Block Grant Allocation Fund* in the amount of \$4,420.60 into 2020-1005-52133 *Community Allocation Transfer Out*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2020-1005-52133 *CDBG Allocation Transfer Out* in the amount of \$4,420.60 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, to reimburse the county for allocation hours for Kelly Cole from January 1, 2024 – October 25, 2024. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2107 *CHIP HOME* in the amount of \$6,716.46 into 2107-1005-52133 *CHIP HOME Transfer Out*, said funds will be used to repay the CGF for administrative hours worked by Kelly Cole from January 1, 2024 through October 25, 2024. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2107-1005-52133 *CHIP HOME Transfer Out* in the amount of \$6,716.46 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, to reimburse the county for CHIP HOME hours for Kelly Cole from January 1, 2024 – October 25, 2024. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2103 *CHIP CDBG* in the amount of \$9,290.39 into 2103-1005-52133 *CHIP HOME Transfer Out*, said funds will be used to repay the CGF for administrative hours worked by Kelly Cole from January 1, 2024 through October 25, 2024. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2103-1005-52133 *CDBG Transfer Out* in the amount of \$9,290.39 into 1000-1000-40547, *Refunds/Reimbursements/Transfer*, to reimburse the county for CHIP HOME hours for Kelly Cole from January 1, 2024 – October 25, 2024. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Woodruff to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2453 *Youth Service Subsidy Fund* in the amount of \$120,000.00 into 2453-3004-52116 *Other Expense*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF ELECTIONS

Motion moved by Mr. Ellis to approve the request of Bethany Phillips, Deputy Director, for a supplemental appropriation of unappropriated funds from 2085 *BOE Grant Fund* in the amount of \$8,000.00 into 2085-1004-51111 *Grant Salary/Hourly*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PROCLAMATION – NATIONAL DAY OF PRAYER

Motion moved by Mr. Ellis to adopt the following Proclamation. Second: Mr. Woodruff.

PROCLAMATION

“National Day of Prayer”
May 01, 2025

- WHEREAS, days of prayer have been called for since 1775, when the Continental Congress designated a time for prayer in forming a new nation; and
- WHEREAS, in 1863, President Abraham Lincoln signed a proclamation asking Americans to set aside April 30th as a day to confess national sins, and to pray for clemency and forgiveness; and
- WHEREAS, such a day has been observed nationally since 1952 when Congress and President Harry S. Truman provided for a National Day of Prayer on which the people of the United States may turn to God in prayer and meditation; and
- WHEREAS, in 1988, President Ronald Reagan amended the law, designating the first Thursday of May each year as National Day of Prayer; and
- WHEREAS, we unite with fellow citizens to exercise the freedom we have to gather in prayer to seek guidance, provision, protection, and purpose for the benefit of every individual; and
- WHEREAS, the National Day of Prayer belongs to all Americans and is as important to our nation today as it was in the beginning. It is a day that transcends differences, bringing together citizens from all backgrounds.
- WHEREAS, Brown County is home to people who pray, seeking inspiration, strength, and guidance from God; and
- WHEREAS, 2025 is the 74th Annual National Day of Prayer; and

NOW, THEREFORE, BE IT PROCLAIMED, that we the Board of Brown County Commissioners do hereby designate the day of May 01, 2025, as NATIONAL DAY OF PRAYER with the theme “Lift Up the Word – Light Up the World” and invite people to pray for our County, our State and our Nation.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

April 30, 2025

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$126.00
BOE	\$12,414.55
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$0
COMMON PLEAS	\$146.92
CORONER	\$184.24
CSEA	\$11,715.03
DEVELOPMENT	\$7,327.00
DOG TAGS	\$0
E911	\$312.31
EMA	\$0
ENGINEER HWY	\$54,424.39
ENGINEER OFFICE	\$38,387.89
ENGINEER SEWER & WATER	\$0
JFS	\$39,615.25
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$1,120.00
MAINTENANCE	\$6,759.43
MUNICIPAL	\$335.72
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$10,470.32
TITLE	\$3,151.03
TREASURER	\$0
GRAND TOTAL	\$186.490.08


IN THE MATTER TO ADJOURN

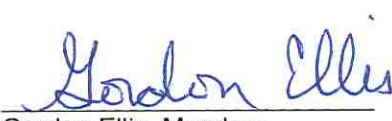
Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 30th day of April, 2025.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

04/30/2025
Commissioners met with Sheriff Hodges to discuss department updates.
Commissioners held a teleconference with Dustin Lester.

Approval: May 5, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator