

The Board of County Commissioners, Brown County, Ohio, met in regular session this 16th day of September, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Nick Owens and Jessica Pringle were in attendance but had no comment. Chris Hicks inquired about evening meetings and audio recordings of regular meetings.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$57.66
BOE	\$590.90
BUILDING DEPT	\$7,915.60
CLERK OF COURTS	\$0
COMMISSIONERS	\$20,871.22
COMMON PLEAS	\$12,294.90
CORONER	\$4,881.77
CSEA	\$222.47
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$4,167.79
ECONOMIC DEVELOPMENT	\$715.90
EMA	\$40.17
ENGINEER HWY	\$26,005.09
ENGINEER OFFICE	\$3,639.09
ENGINEER SEWER & WATER	\$1,170.00
JFS	\$112,505.12
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$22,871.69
MAINTENANCE	\$2,685.05
MUNICIPAL	\$382.68
PROSECUTOR	\$3,417.01
RECORDER	\$333.00
SHERIFF	\$40,785.27
TITLE	\$0
TREASURER	\$0
GRAND TOTAL	<u>\$265,552.38</u>

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Madison Glenn, Development Director, for a supplemental appropriation of unappropriated funds from the 1000 CGF in the amount of \$750.00 into 1000-1005-52116 *Other Expenses*. Said funds will be used for various expenses, including OCCD membership dues. Second: Mr. Ellis

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT – FRONTIER COMMUNICATIONS OF AMERICA – E911 COMMUNICATION CENTER

Motion moved by Mr. Ellis, upon the recommendation of Mark Henriques, Director, to enter contact with Frontier Communications of America, 111 Field Street, Rochester, NY 14620, for the Frontier Ethernet Virtual Private Line and Ethernet Private Line, for a period of 60 months. See complete contract on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT – TARGETED SOLUTIONS LEARNING LLC – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff, upon the recommendation of Mark Henriques, Director, to enter contact with Targeted Solutions Learning LLC, dba Vector Solutions, 4890 W. Kennedy Blvd, Suite 300, Tampa, FL 33609, for scheduling/timekeeping software, effective January 1, 2027, for 36 months. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter executive session at 9:26 a.m. to consider the purchase of property for a public purpose, per ORC § 121.22 (G)(2). In attendance: Sarah Beath, County Administrator, and Jessica Pringle. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners exited Executive Session at 9:42 a.m.

IN THE MATTER TO ADOPT A PUBLIC RECORDS REQUEST POLICY

Motion moved by Mr. Ellis to adopt the Brown County Board of Commissioners' Public Records Request Policy to establish guidelines for public records requests. See complete policy on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 16th day of September, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

09/15/26

Commissioners attended the monthly ABCAP Board Meeting.

Commissioner Gordon Ellis attended the Revolutionary War Monument Dedication, Clermont County.

09/16/26

Commissioners met with Jeremy Davis, 1011 Technologies, Inc., to discuss the annual contract and provide project updates.

Members of the Brown County Soil and Water Conservation District recognized Tony Applegate as a Friend of Conservation and presented him with a plaque.

Approval: September 21, 2026


Tony Applegate, President
Gordon Ellis, Member
Barry Woodruff, Member
Sarah Beath, County Administrator

September 16, 2026