

The Board of County Commissioners, Brown County, Ohio, met in regular session this 6th day of October, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

Tony Applegate, President, was absent.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$90,000.00 into 1000-8007-52178 *Maintenance Repairs*. Said funds will be used to fund emergency sewer repairs at the Government Services Building. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, for a supplemental appropriation of unappropriated funds from 2022 *Real Estate Assessment Fund* in the amount of \$200.00 into 2022-1001-51118 *Real Estate PERS*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of \$100,000.00 into 2521-4003-52118 *Engineer Contract Services Auto & Gas*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF APPROPRIATION CHANGE – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, for an appropriation change to decrease 2022-1001-51120 *REA Social Security* in the amount of \$98.77 and increase 2022-1001-51118 *REA PERS*. Said funds will be needed due to changes in employee participation in OPERS. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF RESOLUTION – EMERGENCY REPAIRS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION NO. 10062025-1

CONTRACT FOR EMERGENCY REPAIRS
BROWN COUNTY GOVERNMENT SERVICES BUILDING
O.R.C. § 307.86 (A)(I)

The Board of County Commissioners of Brown County, Ohio, met on the 6th day of October, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Gordon Ellis, Member
Barry Woodruff, Member

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, the Brown County Board of Commissioners has previously contracted with CME Pipe Lining to make repairs to the Brown County Government Services Building sewer line;

WHEREAS, during performance of said contract, the manager of CME Pipe Lining has discovered a lateral pipe run in need of emergency repairs, which requires the digging of pits inside the building;

October 6, 2025

WHEREAS, CME Pipe Lining has proposed to the Board a work description and estimate for the emergency repairs;

WHEREAS, the Board finds a real and present emergency exists in that the sewer line is in need of emergency repair to continue the essential operation of offices housed within the Government Services Building and preserve the health and safety of the employees and the public;

WHEREAS, the Board finds, pursuant to O.R.C. 307.86 (A)(1), the cost of the emergency repair is less than \$125,000.00, however, the Board also finds there are no other contractors to solicit estimates from that have the capability to make the emergency repairs in the manner and time frame as the current contractor, CME Pipe Lining;

WHEREAS, the Board also finds, pursuant to O.R.C. 307.86 (A)(2), there is an actual, physical disaster to the sewer structure;

THEREFORE, IT IS HEREBY RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings, hereby authorizes, approves, and consents to enter an Agreement for the scope of work in the Proposal for the sewer repair services, in the amount of \$16,750.00, without bidding, to have the sewer line repaired immediately, a copy of the proposed Change Order is attached hereto and fully incorporated herein;
Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER TO RECORD – TRANSFER OF SLOPE EASEMENT – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the transfer of slope easement, identified as Ripley Oil Co., Inc., Parcel No. 14, recorded in State Highway Easement Book 2, Page 384, to the State of Ohio, Ohio Department of Transportation. See complete document on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 6th day of October, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

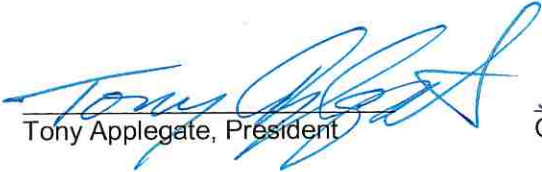
10/1/2025
Commissioner Gordon Ellis met with Tori Darnell to discuss maintenance concerns at the Detention Center.

10/2/2025
Commissioner Gordon Ellis met with Dan Wickerham, ABCAP.
Commissioner Gordon Ellis met with Christopher Galli, Bureau Chief, Bureau of Adult Detention, and Sheriff Hodges to discuss facility concerns at the Detention Center.

10/3/2025
Commissioner Barry Woodruff attended the Adams County Regional Medical Center Gala, The Willow Event Center.

10/6/2025
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: October 8, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk