

The Board of County Commissioners, Brown County, Ohio, met in regular session this 19th day of February, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

Commissioner Tony Applegate entered the meeting at 9:20 a.m.

THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$911.45
BOE	\$137.32
BUILDING DEPT	\$114.64
CLERK OF COURTS	\$0
COMMISSIONERS	\$260,296.14
COMMON PLEAS	\$690.66
CORONER	\$0
CSEA	\$919.61
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$15,367.97
EMA	\$311.76
ENGINEER HWY	\$10,590.57
ENGINEER OFFICE	\$4,809.41
ENGINEER SEWER & WATER	\$1,260.00
JFS	\$138,183.68
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$22,675.77
MAINTENANCE	\$2,132.90
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$25,050.04
TITLE	\$586.00
TREASURER	\$728.54
GRAND TOTAL	\$484,766.46

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$975.00 into 2302-2001-52118 *E911 Contract Services*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – PROPERTY NOT NEEDED FOR PUBLIC USE – RECORDER

RESOLUTION NO. 02192025-1
PROPERTY NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR USE,
AND HAS NO VALUE
OHIO REVISED CODE § 307.12(I)

The Board of County Commissioners of Brown County, Ohio, met on the 19th day of February, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Gordon Ellis
Barry Woodruff
Tony Applegate

The following resolution was presented by Mr. Ellis who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, this Board has been advised by Mariah Votel, Brown County Recorder, that, all equipment and inventory has been assessed and evaluated for use and function;

February 19, 2025

WHEREAS, the Recorder's Office prepared a list of assets and inventory that is broken, obsolete, or otherwise unfit for use, which is attached hereto and marked as Exhibit A;

WHEREAS, the Recorder's Office has removed said items described in Exhibit A from their office space;

WHEREAS, the Recorder's Office is requesting to remove said items from their property inventory;

WHEREAS, the Board has reviewed the property described in Exhibit A and finds it to be not needed for public use, is obsolete, or is unfit for use, and further finds it has no value;

THEREFORE, BE IT RESOLVED:

The Board of Elections Office may remove said items, described in Exhibit A, from the county inventory;

BE IT FURTHER RESOLVED:

The items described in Exhibit A may be discarded, scraped, or if possible, recycled.

Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – ACCEPTING BID PROPOSAL FOR THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION NO. 02192025-2

**RESOLUTION ACCEPTING BID PROPOSAL FOR THE
ACCEPTANCE OF PAYMENTS BY FINANCIAL
TRANSACTION DEVICES FOR COUNTY EXPENSES
AND AUTHORIZATION TO NEGOTIATE CONTRACT
OHIO REVISED CODE § 301.28(B)**

The Board of County Commissioners of Brown County, Ohio, met on the 19th day of February, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate, President
Gordon Ellis, Member
Barry Woodruff, Member

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, R.C. §301.28(B) authorizes the County to accept payments by financial transaction devices for county expenses;

WHEREAS, in Resolution #01152025-2, the Board authorized the Brown County Treasurer to solicit proposals from financial institutions to install a system for the acceptance and processing of payments by financial transaction devices;

WHEREAS, the Treasure did solicit bids in accordance with public bidding procedures set forth in R.C. 301.28(C);

WHEREAS, on February 12, 2025 two timely proposals were received by the Board, submitted by LexisNexis headquartered in Franklin, TN and Bridge Payment headquartered in Loveland, OH;

WHEREAS, the Treasurer advised the Board she did review said proposal from Lexis Nexis and Bridge Payment and recommends ittheir acceptance;

WHEREAS, the Board has independently reviewed said proposals and has considered the recommendation of the Treasurer;

WHEREAS, the Board finds the proposals from Lexis Nexis and Bridge Payment meet the anticipated needs of the interested County offices, and further, is in conformity with the RFP solicited by the Treasurer;

February 19, 2025

WHEREAS, the Board finds both bids to be comparable with a 3% fee;

WHEREAS, the Board finds it is the preference of the Clerk of Courts to use Lexis Nexis and the preference of the Juvenile Probate Court and Recorder to use Bridge Payment;

THEREFORE BE IT RESOLVED:

In accordance with R.C. §§ 301.28 & 307.90, the Board accepts both proposals from Lexis Nexis and Bridge Payment to continue service of a system for payments by financial transaction devices for county expenses for the interested County offices;

BE IT FURTHER RESOLVED: The Board is authorized to negotiate a final contract with Lexis Nexis and Bridge Payment incorporating the terms of its proposal in conformity with the Ohio Revised Code;

BE IT FURTHER RESOLVED: The Board shall authorize the final contract in a separate subsequent resolution, or if no contract is ultimately concluded, shall set forth the reasons why not;

BE IT FURTHER RESOLVED: The Commissioner's Clerk shall send a copy of this resolution to all county officials authorized by Resolution 01152025-2 to accept payments by financial transaction devices;

Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CHANGE ORDER – GOVERNMENT SERVICES BUILDING

Motion by Mr. Woodruff to approve a Change Order for the Government Services Building. This is a scope of work and materials' change order and increases the contract price in the amount of \$24,449.00, to meet the preferences of the owner. See Change Order on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 19th day of February, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

2/13/2025
Commissioners attended the monthly Solid Waste Authority Board Meeting.

2/18/2025
Commissioners Barry Woodruff and Tony Applegate attended the monthly ABCAP Board Meeting.

2/19/2025
Commissioner Gordon Ellis administered an Oath of Office to Teresa Montgomery, Board of Elections.

Approval: February 26, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

February 19, 2025