

The Board of County Commissioners, Brown County, Ohio, met in regular session this 5th day of February, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Hannah Ross, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$30,952.00 into 1000-1000-52134 *Advance Out*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF ADVANCE – DEVELOPMENT

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for an advance of funds from 1000-1000-52134 *Advance Out* in the amount of \$30,800.00 into 2107-1005-40503 *CHIP HOME Grant Advance*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF ADVANCE – DEVELOPMENT

Motion moved by Mr. Applegate to approve the request of Kelly Cole, Development, for an advance of funds from 1000-1000-52134 *Advance Out* in the amount of \$152.00 into 2020-1005-40503 *Advance In*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – RETAINING SPECIALIZED LEGAL COUNSEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Applegate.

The Board of County Commissioners of Brown County, Ohio, met in regular session on the 5th day of February, 2024, at the office of the Board of County Commissioners, Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121, with the following members present:

Mr. Applegate, Mr. Gray, Mr. Woodruff

IN THE MATTER OF RETAINING SPECIALIZED LEGAL COUNSEL AND TO PROVIDE FOR COMPENSATION FOR SUCH COUNSEL THROUGH RESOLUTION) RESOLUTION NO. 02052024-1)

Mr. Gray moved the adoption of the following:

RESOLUTION

WHEREAS, the Brown County Board of Commissioners ("Board") deem it necessary to provide specialized legal counsel to represent the Board and other appointing authorities of Brown County employees, as determined by the Board, in their official capacity and to advise them on legal matters requiring specialized representation in employment law matters; and

WHEREAS, the Board deems it is in the best interest of Brown County to authorize the retention of specialized legal counsel at the earliest time allowed by law under Ohio Revised Code Section 309.09(C).

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, Brown County, Ohio:

Section 1. That for a period from February 5, 2024, the services of the firm of ISAAC WILES & BURKHOLDER, LLC, be retained as specialized legal counsel to represent Brown County, in its official capacity and to advise it on legal matters requiring specialized representation in employment matters.

Section 2. That the terms and conditions for the legal services of ISAAC WILES & BURKHOLDER, LLC, as such legal counsel as authorized herein, shall be as set forth in Exhibit "A" attached hereto and which is hereby incorporated herein as if fully rewritten which the Commissioners shall execute on behalf of Brown County, Ohio.

Section 3. That the Brown County Administrator is authorized to execute all contract related documents.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

February 5, 2024

IN THE MATTER TO ENTER CONTRACT FOR SPECIALIZED LEGAL COUNSEL – ISAAC WILES & BURKHOLDER, LLC – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to enter contract with Isacc Wiles & Burkholder, LLC, Two Miranova Place, Suite 700, Columbus, Ohio 43215, for specialized legal counsel to act, advise, represent and counsel in relation to employment law matters, in the amount of \$225.00 per hour for partners and \$200.00 per hour for associates, not to exceed \$12,000.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Gray to recess the meeting at 9:45 a.m. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Applegate to reconvene the meeting at 11:08 a.m. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 5th day of February, 2024. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

2/5/2024

Commissioners attended the OVRDC First Round Caucus Meeting.
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.
Commissioners reviewed the Monthly Transport Report from the BCSO.

Approval: February 7, 2024



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Ross, Clerk

February 5, 2024