

The Board of County Commissioners, Brown County, Ohio, met in regular session this 3<sup>rd</sup> day of January, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Gray to approve the minutes of the previous *emergency meeting* and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR**

Motion moved by Mr. Applegate to approve the request of Zac Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2488 *Prosecutor Victims Assistance Fund* in the amount of \$150.00 into 2488-3006-52114 *PVA Travel Expenses*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Fund* in the amount of \$16,887.73 into 2014-1000-52133 *ARPA Transfer Out*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Hannah Ross, Clerk, for a transfer of funds from 2014-1000-52133 *ARP Transfer Out* in the amount of \$5,799.42 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, said funds will be used as reimbursement for COVID-19 related sick leave, paid to County General Employees in the third and fourth quarter of 2023, in accordance with the Temporary 2023 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for the following transfer of funds:

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$205.32  
Increase 2300-2001-40501 *911 Refunds and Reimbursements* in the amount of \$205.32

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$720.00  
Increase 2357-3003-40501 *Municipal Employee Salary/Hourly* in the amount of \$720.00

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$4,396.40  
Increase 2521-4003-40547 *Engineer Transfer In* in the amount of \$4,396.40

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$5,766.59  
Increase 2550-5000-40547 *JFS Transfer In* in the amount of \$5,766.59

Said funds will be used as reimbursement for COVID-19 related sick leave, paid to Special Revenue Employees in the third and fourth quarter of 2023, in accordance with the Temporary 2023 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF RESOLUTION – SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL**

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

**RESOLUTION NO. 01032024-1**

**A RESOLUTION OF BROWN COUNTY SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250-OH)**

The Board of County Commissioners of Brown County, Ohio, met on the 3<sup>rd</sup> day of January, 2024, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Tony Applegate, Member
- Daryll Gray, Member

**WHEREAS**, The Ohio General Assembly and Governor created AMERICA 250-OH in the Ohio Revised Code Section 149.309 to plan, encourage, develop, and coordinate the commemoration of the 250<sup>th</sup> anniversary of the United States and Ohio’s integral role in that event and the role of its people on the nation’s past, present, and future; and

**WHEREAS**, AMERICA 250-OH strives to engage ALL Ohioans and ALL 88 counties through a variety of programs, projects, and events through 2026 by inspiring future leaders and celebration Ohio’s contributions to the nation over the last 250+ years; and

**WHEREAS**, Brown County has much to contribute to the nation’s 250<sup>th</sup> anniversary.

**THEREFORE, BE IT RESOLVED THAT**, Brown County hereby establishes a local AMERICA 250-Brown County Committee made up of a diverse group of citizens to work with AMERICA 250-OH on any and all activities within Brown County. The participants of the Brown County Committee will be strictly voluntary roles and there will be no compensation for participation; and

**FURTHER RESOLVED**, The County Commission agrees to designate one or more county liaisons within 30 days of the adoption of this Resolution who will serve as the point of contact for all local organizations, stakeholders, and communities within their county; and

**FURTHER RESOLVED**, Brown County allocates \$50,000.00 to the AMERICA 250-OH Brown County Committee to supplement its work; and

**FURTHER RESOLVED**, that a copy of this Resolution be sent to the Brown County legislative delegation and AMERICA 250-OH Commission headquartered at 41 S. High St., Suite 250, Columbus, OH 43215.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF AMENDED CERTIFICATE**

Motion moved by Mr. Gray to record as a matter of record the following Amended Certificate. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**  
Office of Budget Commission, Brown County, Ohio  
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1<sup>st</sup>, 2023** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/23	Taxes	Other Sources	Total
General Fund	\$ 7,443,859.12	\$3,350,000.00	\$14,148,552.66	\$24,942,411.78
Special Revenue	\$30,067,112.14		\$52,964,782.39	\$83,031,894.53

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF AMENDED CERTIFICATE**

Motion moved by Mr. Applegate to record as a matter of record the following Amended Certificate. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**  
Office of Budget Commission, Brown County, Ohio  
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1<sup>st</sup>, 2023** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/23	Taxes	Other Sources	Total
General Fund	\$ 7,443,859.12	\$3,350,000.00	\$14,148,602.66	\$24,942,461.78
Special Revenue	\$30,067,112.14		\$52,964,782.39	\$83,031,894.53

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF ENVIRONMENTAL REVIEW CERTIFICATIONS – B-F-23-1AH-1 – DEVELOPMENT**

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for authorization to submit the Certification of Exempt Project-Administration and Fair Housing and Certification of Categorical Exclusion Project-Public Services Senior Nutrition to the Ohio Department of Development, Office of Community Development, for B-F-23-1AH-1. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS – DEVELOPMENT**

Motion moved by Mr. Applegate to approve the request of Kelly Cole, Development, to publish the notice of intent to request a release of funds for Community Allocation, Sardinia Sidewalks (B-F-23-1AH-1), for Graham and Yankee Streets, in the amount of \$104,263.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**MEMORANDUM OF UNDERSTANDING – HEALTHY AGING GRANT– ABCAP**

Motion moved by Mr. Gray to approve and execute a Memorandum of Understanding between Adams Brown Counties Economic Opportunities, Inc. (ABCAP) and Brown County Board of Commissioners, for ABCAP to administer a portion of the Healthy Aging Grant funds, associated with food assistance and digital literacy. See the complete MOU on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 3<sup>rd</sup> day of January, 2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

1/3/2024

Commissioners met with Kelly Cole, Development, to discuss the Community Allocation, B-F-23-1AH-1, grant program. Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer. Commissioners received and reviewed the annual statement of unpaid fees from the BCSO. Commissioners reviewed the Monthly Transport Report from the BCSO.

Approval: January 8, 2024

  
Barry Woodruff, President

  
Daryll Gray, Member

  
Tony Applegate, Member

  
Hannah Ross, Clerk

January 3, 2024