

The Board of County Commissioners, Brown County, Ohio, met in regular session this 3rd day of November, 2021 with the following members present: Barry L. Woodruff, Member Daryll R. Gray, President

Tony Applegate, Member, was absent.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF ESTIMATE – 2021 OPWC COUNTY/TOWNSHIP ROAD RESTRUCTURING – ENGINEER

Motion moved by Mr. Woodruff to approve the following estimate. Second: Mr. Gray.

PROJECT DESCRIPTION: 2021 OPWC County/Township Road Restructuring

ESTIMATE

Item No.	ODOT SPEC. NO.	Description	Units	Quantities	Unit Prices		Total Cost	
					Dollar	Cts	Dollar	Cts
1		Premium for Performance Bond	LUMP	LUMP			5000	00
2		Maintaining Traffic	LUMP	LUMP			2500	00
3		Mobilization	LUMP	LUMP			5000	00
T-272 BIG RUN ROAD								
4	448	Surface Course	C.Y.	698	140	00	97,720	00
5	617	Shoulder Aggregate	C.Y.	293	50	00	14,650	00
T-7 HARTMAN ROAD								
6	448	Surface Course	C.Y.	370	140	00	51,800	00
7	617	Shoulder Aggregate	C.Y.	121	50	00	6,050	00
T-534 HESS ROAD								
8	448	Surface Course	C.Y.	643	140	00	90,020	00
9	203	Excavation	C.Y.	420	20	00	8,400	00
10	441	Base Course (#57 Mix)	C.Y.	420	130	00	54,600	00
11	617	Shoulder Aggregate	C.Y.	210	50	00	10,500	00
T-171 MARTIN ALEXANDER ROAD								
12	448	Surface Course	C.Y.	532	140	00	74,480	00
13	617	Shoulder Aggregate	C.Y.	195	50	00	9,750	00

PROJECT DESCRIPTION: 2021 OPWC County/Township Road Restructuring

ESTIMATE

T-2 WEST HENRY ROAD								
14	448	Surface Course	C.Y.	1748	140	00	244,720	00
15	617	Shoulder Aggregate	C.Y.	643	50	00	32,150	00
T-96 WALLACE ROAD								
16	448	Surface Course	C.Y.	431	140	00	60,340	00
17	617	Shoulder Aggregate	C.Y.	161	50	00	8,050	00
T-193 WILL ALLMAN ROAD								
18	448	Surface Course	C.Y.	431	140	00	60,340	00
19	617	Shoulder Aggregate	C.Y.	161	50	00	8,050	00
T-62 DONALD ROAD								
20	448	Surface Course	C.Y.	246	140	00	34,440	00
21	617	Shoulder Aggregate	C.Y.	92	50	00	4,600	00
T-191 HONEY RUN ROAD								
22	448	Surface Course	C.Y.	524	140	00	73,360	00
23	617	Shoulder Aggregate	C.Y.	197	50	00	9,850	00
C-53 JOHN WOODS ROAD								
24	448	Surface Course	C.Y.	2633	140	00	368,620	00
25	617	Shoulder Aggregate	C.Y.	774	50	00	38,700	00

PROJECT DESCRIPTION: 2021 OPWC County/Township Road Restructuring

ESTIMATE

Respectfully Submitted,

Todd Cluxton
Todd Cluxton
Brown County Engineer



Approved: *Daryll R. Gray*
Barry L. Woodruff

Grand Total: \$ 1,373,690.00

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from *CGF 1000* in the amount of \$6,678.76 into 1000-1000-52133 *Transfer Out*. Said funds will be used for the first half match for the 2021-2022 VOCA Grant. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER TRANSFER OF FUNDS– PROSECUTOR

Motion moved by Mr. Woodruff to approve the request of Jessica Roush, Victim Assistance Coordinator, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$6,678.76 into 2488-3006-40547 *VOCA Grant Transfer In*. Said funds will be used for the first half match for the 2021-2022 VOCA Grant Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Gray

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

DEPT	EXPENDITURE
AUDITOR	\$3,560.61
BOE	\$1,700.30
BUILDING DEPT	\$85.40
CLERK OF COURTS	\$0
COMMISSIONERS	\$1,690.44
COMMON PLEAS	\$0
CORONER	\$0
CSEA	\$900.00
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$344.24
EMA	\$14,389.31
ENGINEER HWY	\$2,761.15
ENGINEER OFFICE	\$319.24
ENGINEER SEWER & WATER	\$54.18
JFS	\$30,142.06
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$3,151.50
MAINTENANCE	\$11,385.27
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$24,704.82
TITLE	\$12,902.74
TREASURER	\$0
GRAND TOTAL	\$108,091.26

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Barb Davis, DPS Director, to hire Carolyn Burns as a Full-Time Telecommunications Specialist, rate of pay \$13.55/hour, effective 11/04/2021. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Barb Davis, DPS Director, to provide a one-time COVID-Duty Payment, in the amount of \$2,000.00, to the staff of the Department of Public Safety, 911 Communication Center, payable the first week of December 2021. Second: Mr. Gray

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Woodruff to approve the request of Barb Davis, DPS Director, for a supplemental appropriation of unappropriated funds from *E-911 ¼% Sales Tax Fund 2300* into the following accounts:

2300-2001-51111 *911 Salary/Hourly* in the amount of \$40,000.00
 2300-2001-51118 *911 PERS* in the amount of \$2,600.00
 2300-2001-51119 *911 Medicare* in the amount of \$300.00

November 3, 2021

Said request will cover costs associated with two additional holidays and a one-time COVID-Duty pay. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Barb Davis, DPS Director, to provide a one-time COVID-Duty Payment, to Tom Peterson of the Department of Public Safety, Emergency Management Agency, in the amount of \$1,000.00, payable the first week of December 2021. Second: Mr. Gray

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Woodruff to approve the request of Barb Davis, DPS Director, for a supplemental appropriation of unappropriated funds from *Emergency Management Fund 2322* into the following accounts:

- 2322-2002-51111 *EMA Salary/Hourly* in the amount of \$7,000.00
- 2322-2002-51118 *EMA PERS* in the amount of \$600.00
- 2322-2002-51119 *EMA Medicare* in the amount of \$75.00
- 2322-2002-51124 *EMA Health Insurance* in the amount of \$200.00

Said request will cover costs associated with salaries and a one-time COVID-Duty pay. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Barbara Davis, DPS, for a 2.25% pay increase for the administrative staff of the Department of Public Safety effective 1/1/2022. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 3rd day of November, 2021. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea

11/02/2021

Commissioner, Barry Woodruff, met with Michael Weinstein, Patriot Engineering, regarding future Land Bank opportunities.

Approval: November 8, 2021



 Daryll Gray, President



 Tony Applegate, Member

absent

 Barry Woodruff, Member



 Sarah Beath, Clerk

November 3, 2021