

The Board of County Commissioners, Brown County, Ohio, met in regular session this 14th day of January 2019 with the following members present: Barry L. Woodruff, President Tony Applegate, Member Daryll R. Gray, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN SINE DIE

Motion moved by Mr. Applegate, WHEREAS, there being no further business transaction for the year of 2018, this Board of Commissioners hereby adjourn SINE DIE. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

RESOLUTION NO. 01142019-1

IN THE MATTER TO REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

Whereas, The Board of County Commissioners of Brown County, Ohio, met on the 14th day of January, 2019, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Barry Woodruff
Tony Applegate
Daryll Gray

WHEREAS, The Board reorganizes on an annual basis;

THEREFORE, BE IT RESOLVED THAT, Tony Applegate be elected to serve as President of this Board of Commissioners, Brown County, Ohio for the year of 2019.

IN THE MATTER OF RESOLUTION – DESIGNATE OFFICIAL VOTING REPRESENTATIVE AND ALTERNATE FOR PURPOSE OF ANNUAL CCAO MEETING

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

RESOLUTION # 01142019-2

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2018

Commissioner Woodruff moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that **Tony Applegate** is designated as the Official Voting Representative of Brown County.

BE IT FURTHER RESOLVED that **Daryll Gray** is designated as the Alternate Voting Representative of Brown County.

The motion was seconded by Commissioner Gray.

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IN THE MATTER OF RESOLUTION – TO ADOPT DRYER INSPECTION POLICY**RESOLUTION # 01142019-3
RESOLUTION TO ADOPT DRYER INSPECTION POLICY**

Commissioner Woodruff moved the adoption of the following resolution:

BROWN COUNTY DRYER INSPECTION POLICY & INSPECTION PROGRAM

Clothes dryer vents shall be installed in accordance with Section 504 of the 2018 revision of the Ohio Mechanical Code, recited below, or the most recent version of the Ohio Mechanical Code if the 2018 version is amended or updated.

SECTION 504**CLOTHES DRYER EXHAUST**

504.1 Installation. Clothes dryers shall be exhausted in accordance with the manufacturer's instructions. Dryer exhaust systems shall be independent of all other systems and shall convey the moisture and any products of combustion to the outside of the building.

Exception: This section shall not apply to listed and labeled condensing (ductless) clothes dryers.

504.2 Exhaust penetrations. Where a clothes dryer exhaust duct penetrates a wall or ceiling membrane, the annular space shall be sealed with noncombustible material, approved fire caulking or a noncombustible dryer exhaust duct wall receptacle. Ducts that exhaust clothes dryers shall not penetrate or be located within any fire blocking, draft stopping, or any wall, floor/ceiling or other assembly required by the *building code* to be fire-resistance rated, unless such duct is constructed of galvanized steel or aluminum of the thickness specified in Section 603.4 and the fire-resistance rating is maintained in accordance with the *building code*. Fire dampers, combination fire/smoke dampers and any similar devices that will obstruct the exhaust flow shall be prohibited in clothes dryer exhaust ducts.

504.3 Cleanout. Each vertical riser shall be provided with a means for cleanout.

504.4 Exhaust installation. Dryer exhaust ducts for clothes dryers shall terminate on the outside of the building and shall be equipped with a backdraft damper. Screens shall not be installed at the duct termination. Ducts shall not be connected or installed with sheet metal screws or other fasteners that will obstruct the exhaust flow. Clothes dryer exhaust ducts shall not be connected to a vent connector, vent or chimney. Clothes dryer exhaust ducts shall not extend into or through ducts or plenums.

504.5 Dryer exhaust duct power ventilators. Domestic dryer exhaust duct power ventilators shall be listed and labeled to UL 705 for use in dryer exhaust duct systems. The dryer exhaust duct power ventilator shall be installed in accordance with the manufacturer's instructions.

504.6 Makeup air. Installations exhausting more than 200 cfm (0.09 m³/s) shall be provided with makeup air. Where a closet is designed for the installation of a clothes dryer, an opening having an area of not less than 100 square inches (0.0645 m²) shall be provided in the closet enclosure or makeup air shall be provided by other approved means.

504.7 Protection required. Protective shield plates shall be placed where nails or screws from finish or other work are likely to penetrate the clothes dryer exhaust duct. Shield plates shall be placed on the finished face of all framing members where there is less than 1¼ inches (32 mm) between the duct and the finished face of the framing member. Protective shield plates shall be constructed of steel, have a thickness of 0.062 inch (1.6 mm) and extend not less than 2 inches (51 mm) above sole plates and below top plates.

504.8 Domestic clothes dryer ducts. Exhaust ducts for domestic clothes dryers shall conform to the requirements of Sections 504.8.1 through 504.8.6.

504.8.1 Material and size. Exhaust ducts shall have a smooth interior finish and shall be constructed of metal a minimum 0.016 inch (0.4 mm) thick. The exhaust duct size shall be 4 inches (102 mm) nominal in diameter.

504.8.2 Duct installation. Exhaust ducts shall be supported at 4-foot (1219 mm) intervals and secured in place. The insert end of the duct shall extend into the adjoining duct or fitting in the direction of airflow. Ducts shall not be joined with screws or similar fasteners that protrude more than 1/8 inch (3.2 mm) into the inside of the duct.

504.8.3 Transition ducts. Transition ducts used to connect the dryer to the exhaust duct system shall be a single length that is listed and labeled in accordance with UL 2158A. Transition ducts shall be not greater than 8 feet (2438 mm) in length and shall not be concealed within construction.

504.8.4 Duct length. The maximum allowable exhaust duct length shall be determined by one of the methods specified in Sections 504.8.4.1 through 504.8.4.3.

504.8.4.1 Specified length. The maximum length of the exhaust duct shall be 35 feet (10 668 mm) from the connection to the transition duct from the dryer to the outlet terminal. Where fittings are used, the maximum length of the exhaust duct shall be reduced in accordance with Table 504.8.4.1.

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TABLE 504.8.4.1

DRYER EXHAUST DUCT FITTING EQUIVALENT LENGTH

DRYER EXHAUST DUCT FITTING TYPE	EQUIVALENT LENGTH
4" radius mitered 45-degree elbow	2 feet 6 inches
4" radius mitered 90-degree elbow	5 feet
6" radius smooth 45-degree elbow	1 foot
6" radius smooth 90-degree elbow	1 foot 9 inches
8" radius smooth 45-degree elbow	1 foot
8" radius smooth 90-degree elbow	1 foot 7 inches
10" radius smooth 45-degree elbow	9 inches
10" radius smooth 90-degree elbow	1 foot 6 inches

For SI: 1 inch = 25.4 mm, 1 foot = 304.8 mm, 1 degree = 0.0175 rad.

504.8.4.2 Manufacturer's instructions. The maximum length of the exhaust duct shall be determined by the dryer manufacturer's installation instructions. The code official shall be provided with a copy of the installation instructions for the make and model of the dryer. Where the exhaust duct is to be concealed, the installation instructions shall be provided to the code official prior to the concealment inspection. In the absence of fitting equivalent length calculations from the clothes dryer manufacturer, Table 504.8.4.1 shall be used.

504.8.4.3 Dryer exhaust duct power ventilator length. The maximum length of the exhaust duct shall be determined by the dryer exhaust duct power ventilator manufacturer's installation instructions.

504.8.5 Length identification. Where the exhaust duct equivalent length exceeds 35 feet (10 668 mm), the equivalent length of the exhaust duct shall be identified on a permanent label or tag. The label or tag shall be located within 6 feet (1829 mm) of the exhaust duct connection.

504.8.6 Exhaust duct required. Where space for a clothes dryer is provided, an exhaust duct system shall be installed. Where the clothes dryer is not installed at the time of occupancy, the exhaust duct shall be capped at the location of the future dryer.

Exception: Where a listed condensing clothes dryer is installed prior to occupancy of structure.

504.9 Commercial clothes dryers. The installation of dryer exhaust ducts serving commercial clothes dryers shall comply with the appliance manufacturer's installation instructions. Exhaust fan motors installed in exhaust systems shall be located outside of the airstream. In multiple installations, the fan shall operate continuously or be interlocked to operate when any individual unit is operating. Ducts shall have a minimum clearance of 6 inches (152 mm) to combustible materials. Clothes dryer transition ducts used to connect the appliance to the exhaust duct system shall be limited to single lengths not to exceed 8 feet (2438 mm) in length and shall be listed and labeled for the application. Transition ducts shall not be concealed within construction.

504.10 Common exhaust systems for clothes dryers located in multistory structures. Where a common multistory duct system is designed and installed to convey exhaust from multiple clothes dryers, the construction of the system shall be in accordance with all of the following:

1. The shaft in which the duct is installed shall be constructed and fire-resistance rated as required by the *building code*.
2. Dampers shall be prohibited in the exhaust duct. Penetrations of the shaft and ductwork shall be protected in accordance with Section 607.5.5, Exception 2.
3. Rigid metal ductwork shall be installed within the shaft to convey the exhaust. The ductwork shall be constructed of sheet steel having a minimum thickness of 0.0187 inch (0.4712 mm) (No. 26 gage) and in accordance with SMACNA Duct Construction Standards.
4. The ductwork within the shaft shall be designed and installed without offsets.
5. The exhaust fan motor design shall be in accordance with Section 503.2.
6. The exhaust fan motor shall be located outside of the airstream.
7. The exhaust fan shall run continuously, and shall be connected to a standby power source.
8. Exhaust fan operation shall be monitored in an approved location and shall initiate an audible or visual signal when the fan is not in operation.
9. Makeup air shall be provided for the exhaust system.

- 10. A cleanout opening shall be located at the base of the shaft to provide access to the duct to allow for cleaning and inspection. The finished opening shall be not less than 12 inches by 12 inches (305 mm by 305 mm).
- 11. Screens shall not be installed at the termination.
- 12. The common multistory duct system shall serve only clothes dryers and shall be independent of other exhaust systems.

Maintenance and Inspection – clothes dryer vents shall be maintained and inspected in a reasonable manner, including but not limited to, the following procedures:

- A.) The use of any dryer shall be in accordance with the manufacturers' operating instructions, and the dryer must not be overloaded during use.
- B.) The dryer vent ductwork should be checked to ensure that the ductwork is still properly connected to the clothes dryer, that the ductwork is properly connected to vent outside, and that the ductwork has not been crushed to restrict airflow.
- C.) The lint screen in the dryer must always be used, and must be cleaned after each use. The dryer should be visually inspected for any lint within the dryer that can be removed.
- D.) At least annually, the dryer ductwork shall be professionally cleaned, and dryers shall be serviced by a professional.
- E.) Smoke and carbon monoxide alarms and fire extinguishers shall be installed in any location where a gas dryer is in use.
- F.) Dryers must be turned off before the occupants of a building leave, so that a running dryer is never left unattended.
- G.) Documentation of compliance with the above-referenced requirements must be submitted by January 31 of each year, including proof of professional service. A copy of the inspection and all documentation must be submitted to the Safety Loss Coordinator at the Brown County Board of Commissioners' Office at 800 Mt. Orab Pike, Ste. 1, Georgetown, Ohio 45121.

The motion was seconded by Commissioner Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION - PROPERTY NOT NEEDED FOR PUBLIC USE – CSEA

Motion moved by Mr. Gray to accept the following resolution. Second: Mr. Woodruff.

RESOLUTION NO. 01142019-4

**PROPERTY NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR USE,
AND HAS NO VALUE
OHIO REVISED CODE § 307.12(I)**

The Board of County Commissioners of Brown County, Ohio, met on the 14th day of January 2019, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Barry Woodruff
Daryll Gray
Tony Applegate

The following resolution was presented by Mr. Gray, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, this Board has been advised by the CSEA that, all equipment and inventory has been assessed and evaluated for use and function;

WHEREAS, the CSEA prepared a list of assets and inventory that is broken, obsolete, or otherwise unfit for use, which is attached hereto and marked as Exhibit A;

WHEREAS, the CSEA has removed said items described in Exhibit A from their office space;

WHEREAS, the CSEA is requesting to remove said items from their property inventory;

WHEREAS, the Board has reviewed the property described in Exhibit A and finds it to be not needed for public use, is obsolete, or is unfit for use, and further finds it has no value;

THEREFORE, BE IT RESOLVED:

The CSEA may remove said items, described in Exhibit A, from the county inventory;

EXHIBIT A

Neopost Mail System 15B0197 and Fellows Paper Shredder 320-2

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

January 14, 2018

IN THE MATTER OF BID OPENING – ELLIS RUN ROAD PRE-STRESSED BRIDGE BEAMS

A bid opening was held this day in the office of the Board of Commissioners at 10:00 a.m. for the Ellis Run Road Pre-Stressed Bridge Beams; the following bid was received:

Prestress Services of Ohio, LLC \$77,000.00

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 14th day of January, 2019. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

1/10/19

Solid Waste Authority held their monthly meeting at the Board of Commissioners' Office; Commissioners attended.

1/11/19

Commissioners, Daryll Gray and Tony Applegate, attended the Eagle Creek Wildlife Area Dedication Ceremony.

Approval: January 16, 2019



Barry Woodruff, President



Tony Applegate, Member



Daryll Gray, Member



Sarah Beath, Clerk

January 14, 2018