

The Board of County Commissioners, Brown County, Ohio, met in regular session this 19th day of December 2018 with the following members present: Barry L. Woodruff, President Tony Applegate, Member Daryll R. Gray, Member

#### IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

#### IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$28,294.34
BOE	\$11,203.79
BUILDING DEPT	\$389.32
CLERK OF COURTS	\$0
COMMISSIONERS	\$40,072.69
COMMON PLEAS	\$35,107.41
CORONER	\$2,507.00
CSEA	\$26,191.39
DOG TAGS	\$0
E911	\$5,618.58
ECONOMIC DEVELOPMENT	\$5,204.76
EMA	\$90.00
ENGINEER HWY	\$33,120.79
ENGINEER OFFICE	\$5,115.83
ENGINEER SEWER & WATER	\$0
JFS	\$53,228.79
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$7,125.26
LAW LIBRARY	\$2,112.24
MAINTENANCE	\$10,144.95
MUNICIPAL	\$20,992.07
PROSECUTOR	\$3,059.03
RECORDER	\$80.00
SHERIFF	\$5,548.32
TITLE	\$2,250.04
TREASURER	<u>\$1,520.23</u>
GRAND TOTAL	\$298,976.83

#### IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Miranda Lowe-Hanselman, Assistant Clerk, for an appropriation change to decrease 1000-8008-52118 *Airport Contract Service* in the amount of \$800.00 and increase 1000-1000-52116 *Commissioner Other Expenses* in the amount of \$800.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

#### IN THE MATTER OF APPROPRIATION CHANGE – TREASURER

Motion moved by Mr. Applegate to approve the request of Karen Spires, Chief Deputy Treasurer, for the following appropriation changes:

Decrease 1000-1002-51116 *Workers Comp* in the amount of \$455.85  
Increase 1000-1002-51118 *PERS* in the amount of \$455.85

Decrease 1000-1002-52114 *Travel Expenses* in the amount of \$243.00  
Increase 1000-1002-51118 *PERS* in the amount of \$243.00

Decrease 1000-1002-52115 *Advertising* in the amount of \$350.00  
Increase 1000-1002-51118 *PERS* in the amount of \$350.00

Second: Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

December 19, 2018

**IN THE MATTER OF APPROPRIATION CHANGE – JFS**

Motion moved by Mr. Gray to approve the request of David Sharp, JFS Director, for an appropriation change to decrease 2550-5000-52116 *Other Expenses* in the amount of \$39,150.00 and increase 2550-5000-52191 *JFS Contracts* in the amount of \$39,150.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF**

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$154.00 into 1000-2000-51110 *Sheriff Salary*. Said funds are needed to meet the criteria for the elected official salary in 2018. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – RECORDER**

Motion moved by Mr. Gray to approve the request of Amy Jo DeClaire, Recorder, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$2,266.00 into 1000-1003-51110 *Recorder Salary*. Said funds are needed to meet the criteria for the elected official salary in 2018. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE– ENGINEER**

Motion moved by Mr. Applegate to approve the request of Todd Cluxton, Engineer, for an appropriation change to decrease 2521-4003-52178 *Repairs* in the amount of \$25,000.00 and increase 2521-4003-52112 *Equipment* in the amount of \$25,000.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF NOTICE TO BIDDERS – 2019 ELLIS RUN ROAD PRE-STRESSED BRIDGE BEAMS – ENGINEER**

Motion moved by Mr. Applegate upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2019 Ellis Run Road Pre-stressed Bridge Beams. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**NOTICE TO BIDDERS**

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on January 14, 2019 for:

2019 Ellis Run Road  
Pre-stressed Bridge Beams

Bidding forms may be obtained at the Office of the Brown County Engineer, or at [www.browncountyengineer.org](http://www.browncountyengineer.org) and click on the bids tab. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

The work shall meet the State of Ohio Department of Transportation Construction and Material Specifications, including appropriate changes and Supplemental Specifications in effect as of the contract date.

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at 10:00 am on January 14, 2019.

**December 19, 2018**



**IN THE MATTER OF APPROPRIATION CHANGE – PROBATE JUVENILE COURT**

Motion moved by Mr. Applegate to approve the request of Michael Pride, Chief Financial Officer, Probate Juvenile Court, for the following appropriation changes:

Decrease 1000-3004-51116 Workers Comp in the amount of \$525.00  
Increase 1000-3004-51111 Salaries in the amount of \$525.00

Decrease 1000-3004-51116 Workers Comp in the amount of \$5.00  
Increase 1000-3004-51119 Medicare in the amount of \$5.00

Decrease 1000-3005-51116 Workers Comp in the amount of \$461.78  
Increase 1000-3005-51111 Salaries in the amount of \$461.78

Decrease 1000-3005-51118 PERS in the amount of \$180.58  
Increase 1000-3005-51111 Salaries in the amount of \$180.58

Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$15.00 into 1000-1005-51119 Medicare and in the amount of \$1,040.00 into 1000-1005-51111 Salary Hourly. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF AMENDED GRANT AGREEMENT – PROBATE JUVENILE COURT**

Motion moved by Mr. Applegate, upon the request of Mike Pride, Chief Financial Officer, to enter an amended grant agreement for the realignment of funds for FY 2019. See complete agreement on file. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF PERSONNEL – DPS**

Motion moved by Mr. Gray to approve the request of Barbara Davis, DPS Director, to increase the administrative staffs' salary who did not receive pay increases in 2018 to receive a 2% increase 2019 to be paid from the 2019 Department Budget. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$4,000.00 into 1000-8007-52178 Maintenance Repairs. Said funds will be used to pay for the LED pole light replacement project and reimbursed by JFS. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

**IN THE MATTER TO ADJOURN**

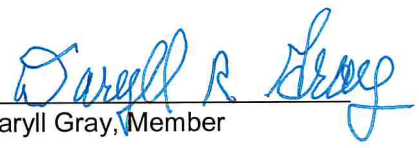
Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 19th day of December, 2018. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

Approval: December 31, 2018

  
Barry Woodruff, President

  
Tony Applegate, Member

  
Daryll Gray, Member

  
Sarah Beath, Clerk