

The Board of County Commissioners, Brown County, Ohio, met in regular session this 29th day of April, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Applegate to enter executive session at 9:01 a.m. to discuss employment of a public employee, per ORC § 121.22 (G)(1). Second: Mr. Gray. In attendance: Sarah Beath, County Administrator, Hannah Ross, Clerk, Zac Corbin, Prosecutor, and Jeff Stankunas, Isaac Wiles.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Commissioners exited Executive Session at 9:20 a.m.

IN THE MATTER OF AGREEMENT – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to enter into an agreement with Connie Ayers to accept employment in the classified civil service position of Office Manager with the Brown County Building Department, effective May 1, 2024, and voluntarily resign employment with the Board of Elections, effective April 30, 2024. See complete agreement on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – CORONER

Motion moved by Mr. Applegate to approve the request of Dr. C. Timothy McKinley, Brown County Coroner, for a supplemental appropriation of unappropriated funds from 1000 CGF into the following accounts:

- 1000-1006-51111 *Coroner Employee Salary/Hourly* in the amount of \$2,000.00
- 1000-1006-51116 *Coroner Workers Compensation* in the amount of \$20.00
- 1000-1006-51118 *Coroner PERS* in the amount of \$290.00
- 1000-1006-51119 *Coroner Medicare* in the amount of \$29.00

Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT FOR HOUSING PRISONERS OUT OF COUNTY

Motion moved by Mr. Gray to enter into contact with the following:

Springdale Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Contract is valid from January 1, 2024 through December 31, 2024. See complete contracts on file.

Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF PROCLAMATION – MENTAL HEALTH AWARENESS MONTH

Motion moved by Mr. Applegate to adopt the following Proclamation. In attendance: Kelle Winkle, ACRMC/Senior Life Solutions. Second: Mr. Gray.

PROCLAMATION



Mental Health Month

WHEREAS, mental health is an essential part of our overall well-being, impacting individuals, families, and communities across Brown County;

WHEREAS, one in five adults experience a mental health condition each year, and all of us face challenges in life that can impact our mental health;

WHEREAS, despite its prevalence, mental health remains shrouded in stigma, preventing many of us from seeking help;

WHEREAS, early intervention and access to quality care are crucial for managing mental health conditions and improving quality of life;

WHEREAS, May is recognized nationally as Mental Health Awareness Month, providing an opportunity to raise awareness, combat stigma, and promote mental health resources;

NOW, THEREFORE, We, the Brown County Commissioners, do hereby proclaim May 2024 as Mental Health Month in Brown County. Signed this 29th day of April, 2024.

We encourage all residents of Brown County to:

- **Educate themselves and others** about mental health conditions, treatment options, and available resources.
- **Challenge stigma** by speaking respectfully and inclusively about mental health.
- **Seek help** if they are struggling with their mental health and encourage others to do the same.
- **Support organizations** that provide mental health services and advocacy.
- **Create safe and supportive environments** for open conversations about mental health.
- Together, we can create a community where everyone feels empowered to prioritize their mental well-being and seek help when needed.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF NOTICE TO BIDDERS – BROWN COUNTY GOVERNMENT SERVICES BUILDING – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to advertise the Notice to Bidders for the Brown County Government Services Building. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

ADVERTISEMENT FOR BIDS

Sealed Bids will be received, opened, and immediately read aloud at 10:00 a.m. on Wednesday May 15, 2024 for alterations to former educational building located at 9116 Hamer Rd. Georgetown, OH 45121 for the "Brown County Government Services Building." The bids will be received at the Brown County Commissioners Office located at 800 Mt. Orab Pike, Suite 101, Georgetown, OH 45121.

The bid is to furnish all necessary labor, materials, tools, machinery, warranties, and all other items required to perform demolition and construction including general, electrical, mechanical, plumbing and fire alarm work in accordance with all local and state laws and code requirements. Ohio Prevailing wage rates will apply to this project.

No bid may be withdrawn for a period of 60 days after the opening. Each bid must include a bid security in the amount of 10% of the total bid in the form of a certified check, cashier's check, irrevocable letter of credit, or security company bond pursuant to Chapter 1305 of the Ohio Revised Code.

If a bid security in the amount of 10% of the full bid amount is submitted with the bid, the successful bidder will be required to furnish a performance bond and labor and material bond from an acceptable surety in the amount of 100% of the full contract amount in accordance with Section 153.571 of the Ohio Revised Code. If a bid guaranty bond in the amount of 100% of the total bid is submitted with the bid, no additional performance and labor and material bond will be required.

The contract documents have been prepared by DS2 Architects (107 W Second St. Maysville, KY 41056). Digital copies of the bid documents can be obtained by contacting the office of DS2 Architects at 888-564-0961. Hard copies may be obtained for a **nonrefundable** payment of Two Hundred Fifty Dollars (\$250.00) per set plus Fifteen Dollars (\$15.00) per set for shipping and handling.

All bidders should contact the Architect prior to bidding in order to be listed on the bidder's list as well as make arrangements to view the project site to become aware of existing conditions.

All provisions of the Ohio Revised Code as it relates to bid guaranty's conditions, liabilities, and withdrawal of a bid are applicable to this contract. The owner reserves the right to waive any informality or to accept any bid which is deemed most favorable. The owner also reserves the right to reject any or all bids. Additional bid requirements can be found in the information for bidders located in the contract documents.

April 29, 2024

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 29th day of April, 2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

4/24/2024

Commissioners attended an Industrial Site Authentication meeting, Southern State Community College, Mt. Orab campus. Commissioners Daryll Gray and Tony Applegate attended a meeting hosted by Congressman Brad Wenstrup and David Taylor.

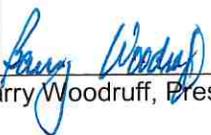
4/25/2024

Commissioner Daryll Gray attended the Southern Ohio Buckeye Safety Council meeting, ABCAP. Commissioner Barry Woodruff attended an OVRDC Executive Committee Meeting, Waverly.

4/29/2024

Commissioner Barry Woodruff administered an Oath of Office to Chief Dog Warden, Melissa Downs.

Approval: May 1, 2024



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Ross, Clerk

April 29, 2024