

The Board of County Commissioners, Brown County, Ohio, met in regular session this 5<sup>th</sup> day of January, 2022 with the following members present: Barry L. Woodruff, Member Tony Applegate, Member

Daryll R. Gray, President, was absent.

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF RESOLUTION - AUTHORIZING THE COUNTY ENGINEER TO USE THE "FORCE ACCOUNT" PURSUANT TO THE OHIO REVISED CODE – SECTION 5543.19**

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Applegate.

County Commissioners Office  
Brown County, Ohio  
January 5, 2022

NO. 01052022-1

**IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO USE THE "FORCE ACCOUNT" PURSUANT TO THE OHIO REVISED CODE - SECTION 5543.19**

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The Board of County Commissioners of Brown County, Ohio, met in regular session on the 5th of January, 2022.

Commissioner Woodruff moved the adoption of the following

**RESOLUTION**

**WHEREAS**, the Board of County Commissioners has decided that the health, welfare and safety of the people of Brown County can best and most efficiently be served by the "Force Account" in matters pertaining to maintenance, repair, construction, and reconstruction of Brown County roads, bridges, culverts etc.

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners, Brown County, Ohio, does hereby authorize Todd Cluxton, Brown County Engineer to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Brown County during the year 2022; and,

**BE IT FURTHER RESOLVED**, that the Board of County Commissioners, Brown County, Ohio, does hereby authorize Todd Cluxton, Brown County Engineer to purchase all such materials, supplies, repair parts, tools, equipment, fuels, oils, etc., required to proceed with the force account in the year 2021, when the cost is less than one hundred thousand (\$100,000) dollars, and when he is permitted by law to undertake such construction, reconstruction, improvement, maintenance, or repair of roads, bridges, culverts etc., by force account.

**WHEREAS**, the Ohio Revised Code Section 153.64, 4931 and 4933, provides to the Board of County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

**WHEREAS**, the Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

**THEREFORE, BE IT RESOLVED** that the Board of Brown County Commissioners does hereby authorize the Brown County Engineer to develop and administer permits for the above described activities within County road right-of-ways and to keep said permits with the permanent road records of Brown County; and,

Commissioner Applegate seconded the Resolution and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ADOPT A COVID-19 SICK LEAVE POLICY**

Motion moved by Mr. Woodruff to adopt the Temporary 2022 COVID-19 Emergency Paid Sick Leave Policy to provide additional sick leave to employees affected by COVID-19. See complete policy on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF PERSONNEL – DPS**

Motion moved by Mr. Woodruff, upon the request of Barb Davis, DPS, to accept the resignation of Kasey Wallace, Dispatcher, effective January 9, 2022. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

January 5, 2022

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR**

Motion moved by Mr. Woodruff to approve the request of Zac Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2488 *Prosecutor Victims Assistance Fund* in the amount of \$150.00 into 2488-3006-52114 *VOCA Gas Card Travel Expenses*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – RECORDER**

Motion moved by Mr. Woodruff to approve the request of Mariah Votel, Recorder, for a supplemental appropriation of unappropriated funds from 2061 *Recorder Housing Trust Fund* in the amount of \$250,000.00 into 2061-1003-52532 *Recorder Housing Trust Fund Fees*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

<b>DEPT</b>	<b>EXPENDITURE</b>
AUDITOR	\$31,080.96
BOE	\$45,688.00
BUILDING DEPT	\$0
CLERK OF COURTS	\$32,727.64
COMMISSIONERS	\$45,108.25
COMMON PLEAS	\$1,321.00
CORONER	\$5,404.00
CSEA	\$2,957.60
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$1,778.48
EMA	\$1,858.19
ENGINEER HWY	\$202,063.97
ENGINEER OFFICE	\$4,701.54
ENGINEER SEWER & WATER	\$91.29
JFS	\$44,542.29
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$11,394.10
LAW LIBRARY	\$0
MAINTENANCE	\$6,499.37
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$56,950.90
TITLE	\$27,608.27
TREASURER	\$0
<b>GRAND TOTAL</b>	<b>\$521,775.85</b>

**IN THE MATTER TO RECORD – MONTHLY FUND REPORT**

In the matter to record, the Board of Commissioners accepted the Monthly Fund Report for December signed by the Brown County Auditor, Jill Hall, and the Brown County Treasurer, Connie Patrick, then displayed the report on the bulletin board in the Administration Building for public viewing during the month of December.

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 5<sup>th</sup> day of January, 2022. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

01/05/2022

Commissioners met with Dan Wickerham, ABCAP, to discuss the ABCAP Board and agency updates.

January 5, 2022

Approval: January 10, 2022

  
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Daryll Gray, President

  
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Tony Applegate, Member

  
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Barry Woodruff, Member

  
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Hannah Ross, Assistant Clerk

January 5, 2022