

The Board of County Commissioners, Brown County, Ohio, met in regular session this 29<sup>th</sup> day of March 2021 with the following members present: Barry L. Woodruff, Member Tony Applegate, Member Daryll R. Gray, President

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF**

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$358.08 into 1000-2000-51122 Sheriff Employee Overtime, said funds were received from a traffic grant. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER OF 2020 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION – BROWN COUNTY ENGINEER**

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for the following Mileage Certification to ODOT. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea



**Ohio Department of Transportation**

Office of Technical Services

2020 County Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2021 or county mileage will be certified by default based on the best information available.

The total length of county maintained public roads in BROWN County was 335.449 miles as of December 31, 2019

As certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Consider all mileage changes that occurred in CY 2020 and determine the net increase or decrease in mileage. Add the net change to the 2019 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2020

the county was responsible for maintaining 335.449 miles of public roads.

Daryll R. Gray  
Signature of President of Board of County Commissioners

3/29/21  
Date

Barry L. Woodruff  
Commissioner Signature

3/29/21  
Date

Tony Applegate  
Commissioner Signature

3/29/21  
Date

Todd Cluxton  
County Engineer Signature

2.23.21  
Date

**IN THE MATTER OF NOTICE TO BIDDERS – 2021 CENTERPOINT CONCRETE RETAINING WALL – ENGINEER**

Motion moved by Mr. Applegate upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2021 Centerpoint Concrete Retaining Wall Project. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

(Continued on next page.)

March 29, 2021

## NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on April 26, 2021 for:

**2021 Centerpoint Concrete Retaining Wall**

Bidding forms may be obtained at the Office of the Brown County Engineer, or at [www.browncountyengineer.org](http://www.browncountyengineer.org). Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at 10:00 a.m. on April 26, 2021.

By order of the Board of Brown County Commissioners, Brown County, Ohio.

Commissioner, Barry Woodruff, exited the meeting at 11:15 a.m.

**IN THE MATTER TO RECESS**

Motion moved by Mr. Applegate to recess the meeting at 12:00 p.m. Second: Mr. Gray

ROLL CALL VOTE: Mr. Woodruff, absent Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Kristi Scott, Assis. Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$456.00 into 1000-1000-52130 County Building Insurance. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, absent Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER TO RECONVENE**

Motion moved by Mr. Woodruff to reconvene the meeting at 2:30 p.m. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 29<sup>th</sup> day of March, 2021. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

3/25/2021

Commissioner, Daryll Gray, attended a Southern Buckeye Safety Meeting, via ZOOM.

3/26/2021

Commissioner, Daryll Gray, attended the CCAO Lobbying Task Force Conference Call.  
Commissioner, Barry Woodruff, attended the OVRDC Annual Full Commission Meeting, via ZOOM.  
Commissioner, Daryll Gray, attended the Annual CORSA Renewal Meeting, via ZOOM.

3/29/2021

Commissioners met with Charles Ashmore, Court Administrator, and Mike Pride, Fiscal Consultant, regarding Brown County Mandated Share funding. Also, in attendance: Sheri Tabor, Interim Director of BCJFS, and Allison Kistler, JFS.

Commissioner, Barry Woodruff, met with Holly Johnson, Adams County Economic Development, regarding the Brown County Land Reutilization Program.

**March 29, 2021**

Commissioners interviewed 3 candidates for a Commissioners' Office Staff Member personnel position.

Approval: March 31, 2021

  
Daryll Gray, President

  
Tony Applegate, Member

  
Barry Woodruff, Member

  
Sarah Beath, Clerk

March 29, 2021