

The Board of County Commissioners, Brown County, Ohio, met in regular session this 12<sup>th</sup> day of October, 2022 with the following members present: Daryll R. Gray, Member Barry Woodruff, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

#### IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading.  
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

#### IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$5,976.01 into 1000-2000-51122 *Sheriff Employee Pay Overtime*.  
Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

#### IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Gray to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$3,338.33 into 1000-2000-52110 *Sheriff Supplies*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

#### IN THE MATTER OF RESOLUTION – DEVELOPMENT

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

##### Brown County Resolution # 10122022-1

Resolution authorizing the Brown County Department of Development to file an application with the State of Ohio Department of Development to participate in the PY 22 Community Housing Impact & Preservation-Lead Abatement Program (CHIP-LAP).

Whereas, the State of Ohio Department of Development, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the PY 22 Community Housing Impact & Preservation Lead Abatement Program provided through the State of Ohio, Department of Development through funding provided them by the Ohio Department of Health;

Whereas, Brown County, Ohio contains no cities and therefore has no other eligible jurisdictions with which to partner in the Community Housing Impact & Preservation -Lead Abatement Program;

Whereas, Brown County, Ohio wishes to direct and authorize the Brown County Department of Development, to act in connection with said Program's Application and provide such additional information as may be required;

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That Brown County Authorizes the Director of the Brown County Department of Development, Kelly Cole, to file a PY 22 Community Housing Impact & Preservation-Lead Abatement Program application with the Ohio Department of Development, Office of Community Development, and to provide all information and documentation required in said Application submission.

Section 2: That Brown County authorizes the President of the Board of Commissioners, to sign all documents related to application of said grant

Section 3: That Brown County hereby approves the filing of said application.

Section 4: That Brown County hereby understands and agrees that participation in said Programs will require compliance with program guidelines and assurances.

Section 5: That Brown County hereby commits itself to provide its local share of funding, as required.

Section 6: That participation in the CHIP-LAP program is contingent upon ODOD approval of the PY'22 CHIP application submitted on June 22, 2022.

Section 7: That since this resolution must accompany said application, which must be filed with the Ohio Development Services Agency, Office of Community Development by October 12, 2022 it shall become effective immediately upon its passage.

#### IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Plan* in the amount of \$27,796.97 into 2014-1000-52133 *Transfer Out*.  
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

#### IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Hannah Ross, Clerk, for a transfer of funds from 2014-1000-52133 *ARP Transfer Out* in the amount of \$11,608.86 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, said funds will be used as reimbursement for COVID-19 related sick leave, paid to County General Employees in the second and third quarter of 2022, in accordance with the Temporary 2022 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Gray.

October 12, 2022



**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for the following transfer of funds:

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$1,586.20  
 Increase 2022-1001-40547 *REA Fund Transfer* in the amount of \$1,586.20

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$4,683.28  
 Increase 2300-2001-40501 *911 Refunds and Reimbursements* in the amount of \$4,683.28

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$1,600.00  
 Increase 2400-3002-40231 *Title Office Transfer In* in the amount of \$1,600.00

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$1,248.00  
 Increase 2422-3003-40501 *Municipal Refunds/Reimbursements* in the amount of \$1,248.00

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$3,211.75  
 Increase 2521-4003-40547 *Engineer Transfer In* in the amount of \$3,211.75

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$3,858.88  
 Increase 2550-5000-40547 *JFS Transfer In* in the amount of \$3,858.88

Said funds will be used as reimbursement for COVID-19 related sick leave, paid to Special Revenue Employees in the second and third quarter of 2022, in accordance with the Temporary 2022 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO APPOINT BROWN COUNTY LIBRARY BOARD OF TRUSTEES MEMBER**

Motion moved by Mr. Woodruff to appoint Tina Tkach to the Brown County Public Library Board of Trustees, to serve a partial term, ending 6/28/2028. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

**IN THE MATTER OF ESTIMATE – 2022 OPWC FISHING GUT ROAD BRIDGE – ENGINEER**

Motion moved by Mr. Gray to approve the following estimate. Second: Mr. Woodruff.

| PROJECT DESCRIPTION: 2022 OPWC Fishing Gut Road Bridge (T060-0039) |                |   |        |            | ESTIMATE    |     |              |     |
|--|----------------|---|--------|------------|-------------|-----|--------------|-----|
| Item No.   | ODOT SPEC. NO. | Description   | Units  | Quantities | Unit Prices |     | Total Cost   |     |
|  |                |   |        |            | Dollar      | Cts | Dollar       | Cts |
| <b>ROADWAY</b>   |                |   |        |            |             |     |              |     |
| 1.   | 201            | Clearing and Grubbing                                     | Lump   | Lump       |             |     |              |     |
| 2.   | 202            | Portion of Structure Removed, over 20' span               | Lump   | Lump       | 10000       | 00  | 10000        | 00  |
| 3.   | 203            | Embankment  | C.Y.   | 219        | 20          | 00  | 4380         | 00  |
| 4.   | 204            | Subgrade Compaction                                       | S.Y.   | 705        | 2           | 00  | 1410         | 00  |
| 5.   | 204            | Geotextile Fabric   | S.Y.   | 705        | 2           | 50  | 1762         | 50  |
| 6.   | 301            | Asphalt Concrete- Base Course, PG64-28, (449)             | C.Y.   | 51         | 230         | 00  | 11730        | 00  |
| 7.   | 304            | Aggregate Base  | C.Y.   | 218        | 55          | 00  | 11990        | 00  |
| 8.   | 411            | Stabilized Crushed Aggregate (Shoulder Prep)              | C.Y.   | 12         | 80          | 00  | 960          | 00  |
| 9.   | 441            | Asphalt Concrete – Surface Course, PG64-22, Type 1 (448)  | C.Y.   | 34         | 230         | 00  | 7820         | 00  |
| 10.  | 503            | Unclassified Excavation                                   | C.Y.   | 325        | 30          | 00  | 9750         | 00  |
| <b>STRUCTURE</b>   |                |   |        |            |             |     |              |     |
| 11.  | 304            | Aggregate Base (Wall Backfill)                            | C.Y.   | 777        | 45          | 00  | 34965        | 00  |
| 12.  | 503            | Cofferdams and Excavating Bracing                         | Lump   | Lump       | 3000        | 00  | 3000         | 00  |
| 13.  | 503            | Unclassified Excavation Back of Walls                     | C.Y.   | 875        | 30          | 00  | 26250        | 00  |
| 14.  | 503            | Rock Excavation (Footer)                                  | C.Y.   | 49         | 40          | 00  | 1960         | 00  |
| 15.  | 509            | Epoxy Coated Reinforcing Steel                            | Pounds | 4655       | 2           | 00  | 9310         | 00  |
| 16.  | 509            | Deck Reinforcing Steel                                    | Pounds | 5335       | 2           | 00  | 10670        | 00  |
| 17.  | 511            | Class QC2 Concrete with QC/QA, Superstructure             | C.Y.   | 32         | 1000        | 00  | 32000        | 00  |
| 18.  | 511            | Class QC1 Concrete, Abutment including footing            | C.Y.   | 118        | 500         | 00  | 59000        | 00  |
| PROJECT DESCRIPTION: 2022 OPWC Fishing Gut Road Bridge (T060-0039) |                |   |        |            | ESTIMATE    |     |              |     |
| Item No.   | ODOT SPEC. NO. | Description   | Units  | Quantities | Unit Prices |     | Total Prices |     |
|  |                |   |        |            | Dollar      | Cts | Dollars      | Cts |
| 19.  | 516            | Elastomeric Bearing w/ Internal Laminates Only (Neoprene) | Each   | 28         | 150         | 00  | 4200         | 00  |
| 20.  | 517            | Railing (Twin Steel Tube Bridge Railing)                  | Ft.    | 100        | 140         | 00  | 14000        | 00  |
| 21.  | 518            | Porous Backfill w/ Filter Fabric                          | C.Y.   | 99         | 75          | 00  | 7425         | 00  |
| 22.  | Special        | Steel Drip Strip  | Ft.    | 100        | 15          | 00  | 1500         | 00  |
| 23.  | 606            | Guardrail, Type 5   | Ft.    | 143.75     | 22          | 00  | 3162         | 50  |
| 24.  | 606            | Anchor Assembly, Type T                                   | Each   | 4          | 2000        | 00  | 8000         | 00  |
| 25.  |                | Delivery and Erection of Beams                            | Lump   | Lump       | 40000       | 00  | 40000        | 00  |
| <b>EROSION CONTROL</b>   |                |   |        |            |             |     |              |     |
| 26.  | 659            | Seeding and Mulching                                      | S.Y.   | 1068       | 2           | 00  | 2136         | 00  |
| <b>DRAINAGE</b>  |                |   |        |            |             |     |              |     |
| 27.  | 605            | Aggregate Drains  | Ft.    | 108        | 50          | 00  | 5400         | 00  |
| <b>MAINTENANCE OF TRAFFIC</b>                                      |                |   |        |            |             |     |              |     |
| 28.  | 614            | Maintaining Traffic                                       | Lump   | Lump       | 5000        | 00  | 5000         | 00  |
| <b>INCIDENTALS</b>   |                |   |        |            |             |     |              |     |
| 29.  | 624            | Mobilization  | Lump   | Lump       | 5000        | 00  | 5000         | 00  |
| 30.  | 103            | Premium for Contract Performance Bond                     | Lump   | Lump       | 4000        | 00  | 4000         | 00  |

NOTE: (Item 25) Production of the pre-stressed concrete composite box beams is complete. Contractor is responsible for transport of beams from the Brown County Engineer's Office, 25 Veterans Boulevard, Georgetown, Ohio 45121 to the jobsite.

October 12, 2022

PROJECT DESCRIPTION: 2022 OPWC Fishing Gut Road Bridge (T060-0039)

Respectfully Submitted,

Grand Total: \$339,281.00

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea Mr. Gray, yea

Commissioner Barry Woodruff exited the meeting at 10:32 a.m.

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea

| DEPT                   | EXPENDITURE         |
|------------------------|---------------------|
| AUDITOR                | \$25,738.00         |
| BOE                    | \$0                 |
| BUILDING DEPT          | \$0                 |
| CLERK OF COURTS        | \$0                 |
| COMMISSIONERS          | \$4,125.57          |
| COMMON PLEAS           | \$695.00            |
| CORONER                | \$149.00            |
| CSEA                   | \$1,920.14          |
| DEVELOPMENT            | \$0                 |
| DOG TAGS               | \$0                 |
| E911                   | \$75,721.93         |
| EMA                    | \$113.80            |
| ENGINEER HWY           | \$8,369.01          |
| ENGINEER OFFICE        | \$181.85            |
| ENGINEER SEWER & WATER | \$0                 |
| JFS                    | \$131,468.11        |
| JURY COMMISSION        | \$0                 |
| PROBATE/JUVENILE       | \$9,448.83          |
| MAINTENANCE            | \$23,113.34         |
| MUNICIPAL              | \$0                 |
| PROSECUTOR             | \$1,465.41          |
| RECORDER               | \$0                 |
| SHERIFF                | \$31,082.13         |
| TITLE                  | \$4,155.56          |
| TREASURER              | <u>\$0</u>          |
| <b>GRAND TOTAL</b>     | <b>\$317,747.68</b> |

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 12<sup>th</sup> day of October, 2022. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea

10/12/2022

Commissioners met with Debora Plymail, OhioMeanJobs, and Crystal Keaton, WIOA Area 1, to discuss Workforce Development Area One's program activities and contract extensions. Commissioners reviewed the Monthly Transport Report from the BCSO.

Approval: October 17, 2022

absent  
Tony Applegate, President

Barry Woodruff  
Barry Woodruff, Member

Daryll R Gray  
Daryll Gray, Member

Hrc  
Hannah Ross, Clerk

October 12, 2022