

The Board of County Commissioners, Brown County, Ohio, met in regular session this 1st day of April 2020 with the following members present: Barry L. Woodruff, President      Daryll R. Gray, Member      Tony Applegate, Member

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE:      Mr. Applegate, yea      Mr. Gray, yea      Mr. Woodruff, yea

**IN THE MATTER TO ADOPT BROWN COUNTY TELEWORKING POLICY**

Motion moved by Mr. Gray to adopt the Brown County Teleworking Policy authorizing teleworking or telecommuting as a flexible arrangement due to the COVID-19 State of Emergency. Second: Mr. Applegate.

ROLL CALL VOTE:      Mr. Applegate, yea      Mr. Gray, yea      Mr. Woodruff, yea

**IN THE MATTER OF AGREEMENT – HYPERNET, INC.**

Motion moved by Mr. Applegate to enter an agreement with Hypernet, Inc., PO BOX 268, Amelia, Ohio 45102, for installation of services and materials to assist in the install of one six strand multi-mode fiber optic cable connection from the Administration Building to the server room, in the amount of \$6,572.02 effective 4/1/2020 through 4/15/2020. Second: Mr. Gray.

ROLL CALL VOTE:      Mr. Applegate, yea      Mr. Gray, yea      Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – CLERK OF COURTS**

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for the following appropriation changes for expenses due to COVID-19:

Decrease 1000-3000-51116 *Clerk of Courts Workers Compensation* in the amount of \$1,000.00  
Increase 1000-3001-52666 *Clerk of Courts COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2350-3001-52116 *Common Pleas Computerization Other Expenses* in the amount of \$3,000.00  
Increase 2350-3001-52666 *Common Pleas Clerk of Courts Computer COVID-19 Expenses* in the amount of \$3,000.00

Decrease 2380-3001-52116 *Municipal Court Computerization Other Expenses* in the amount of \$5,000.00  
Increase 2380-3001-52666 *Municipal Court Clerk of Courts COVID-19 Expenses* in the amount of \$5,000.00

Decrease 2400-3002-51116 *Title Workers Compensation* in the amount of \$500.00  
Increase 2400-3002-52666 *Certificate of Title COVID-19 Expenses* in the amount of \$500.00

Second: Mr. Applegate.

ROLL CALL VOTE:      Mr. Applegate, yea      Mr. Gray, yea      Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – MUNICIPAL COURT**

Motion moved by Mr. Applegate to approve the request of Joni Dotson, Court Administrator, for the following appropriation changes for expenses due to COVID-19:

Decrease 1000-3003-51116 *Municipal Court Workers Compensation* in the amount of \$500.00  
Increase 1000-3003-52666 *Municipal Court COVID-19 Expenses* in the amount of \$500.00

Decrease 1000-3003-52310 *Municipal Court Visiting Judge* in the amount of \$1,000.00  
Increase 1000-3003-52666 *Municipal Court COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2357-3003-51116 *Municipal Court Probation Workers Compensation* in the amount of \$250.00  
Increase 2357-3003-52666 *Municipal Court Probation COVID-19 Expenses* in the amount of \$250.00

Decrease 2421-3003-52116 *Municipal Court Computerization Other Expenses* in the amount of \$2,000.00  
Increase 2421-3003-52666 *Municipal Court Legal Research COVID-19 Expenses* in the amount of \$2,000.00

Decrease 2422-3003-51116 *Municipal Bailiff Workers Compensation* in the amount of \$300.00  
Increase 2422-3003-52666 *Municipal Court Special Projects COVID-19 Expenses* in the amount of \$300.00

Second: Mr. Gray.

ROLL CALL VOTE:      Mr. Applegate, yea      Mr. Gray, yea      Mr. Woodruff, yea

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**IN THE MATTER OF APPROPRIATION CHANGE – COMMON PLEAS COURT**

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for the following appropriation changes for expenses due to COVID-19:

Decrease 1000-3000-51116 *Common Pleas Workers Compensation* in the amount of \$1,000.00  
 Increase 1000-3000-52666 *Common Pleas COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2351-3000-52112 *Common Pleas Legal Research Equipment* in the amount of \$1,000.00  
 Increase 2351-3000-52666 *Common Pleas Legal Research COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2351-3000-52116 *Common Pleas Legal Research Other Expenses* in the amount of \$1,000.00  
 Increase 2351-3000-52666 *Common Pleas Legal Research COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2353-3000-52116 *Common Pleas Mediation Other Expenses* in the amount of \$5,000.00  
 Increase 2353-3000-52666 *Common Pleas Mediation COVID-19 Expenses* in the amount of \$5,000.00

Decrease 2354-3000-52116 *Common Pleas Magistrate's IVD Other Expenses* in the amount of \$500.00  
 Increase 2354-3000-52666 *Common Pleas Magistrate's IVD COVID-19 Expenses* in the amount of \$500.00

Decrease 2355-3000-52116 *Common Pleas Special Works Other Expenses* in the amount of \$1,000.00  
 Increase 2355-3000-52666 *Common Pleas Special Works COVID-19 Expenses* in the amount of \$1,000.00

Decrease 2356-3000-51124 *TCAP Health Insurance* in the amount of \$5,000.00  
 Increase 2356-3000-52666 *TCAP COVID-19 Expenses* in the amount of \$5,000.00

Decrease 2359-3000-52118 *JRIG Contract Services* in the amount of \$1,500.00  
 Increase 2359-3000-52666 *JRIG COVID-19 Expenses* in the amount of \$1,500.00

Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$0
BOE	\$894.04
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$0
COMMON PLEAS	\$7,508.66
CORONER	\$0
CSEA	\$1,257.00
DOG TAGS	\$0
E911	\$6,015.44
ECONOMIC DEVELOPMENT	\$0
EMA	\$0
ENGINEER HWY	\$3,285.78
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$62.33
JFS	\$17,435.69
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$343.30
LAW LIBRARY	\$0
MAINTENANCE	\$4,755.57
MUNICIPAL	\$417.89
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$10,049.30
TITLE	\$2,309.55
TREASURER	\$0
GRAND TOTAL	<b>\$54,334.55</b>

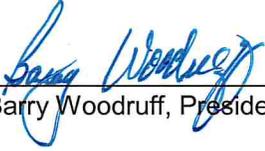
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**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 1st day of April, 2020.  
Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Approval: April 6, 2020

  
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Barry Woodruff, President

  
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Daryll Gray, Member

  
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Tony Applegate, Member

  
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Miranda Lowe-Hanselman, Assis. Clerk

April 1, 2020

