

The Board of County Commissioners, Brown County, Ohio, met in regular session this November 22, 2010 with the following members present:

Mrs. Margery Paeltz, President
 Mr. Ralph Jennings, Vice President
 Mr. William R. Geschwind, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Jennings to approve the minutes of the previous regular meeting and dispense with the oral reading.
 Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

IN THE MATTER OF REIMBURSEMENT OF
 JOB & FAMILY SERVICES FOR CHILDREN'S
 SERVICES ON-CALL PAY

Motion moved by Mr. Geschwind to approve the request of David M. Sharp, Director, Job & Family Services, to increase Children's Services on-call pay for employees from \$25.00 per day to \$30.00 per day. These dollars are reimbursed from the allocation methodology and will not be paid from county funds. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

IN THE MATTER OF APPROPRIATION
 CHANGE – COUNTY GENERAL FUND

Motion moved by Mr. Jennings to approve the request of Alesha S. Crawford, Chief Deputy Clerk, Brown County Clerk of Courts, for the following appropriation change. Decrease 2G2 (Salaries) in the amount of \$1,299.22 and Increase 2G18 (PERS) in the amount of \$1,299.22. Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

IN THE MATTER OF SUPPLEMENTAL
 APPROPRIATION FROM UNAPPROPRIATED
 CERTIFICATE OF TITLE ADM FUNDS

Motion moved by Geschwind to approve the request of Alesha S. Crawford, Chief Deputy Clerk, Brown County Clerk of Courts, for a supplemental appropriation of C60 (Certificate of Title Adm Funds) unappropriated funds in the amount of \$11,500.00 into C60-1 (PAYROLL). Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

IN THE MATTER OF SUPPLEMENTAL
 APPROPRIATION OF UNAPPROPRIATED
 CERTIFICATE OF TITLE ADM FUNDS

Motion moved by Mr. Jennings to approve the request of Alesha S. Crawford, Chief Deputy Clerk, Brown County Clerk of Courts, for a supplemental appropriation of C60 (Certificate of Title Adm Funds) unappropriated funds in the amount of \$3,000.00 into C60-4 (PERS). Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

November 22, 2010

IN THE MATTER OF APPROPRIATION
CHANGE - COUNTY GENERAL FUNDS

Motion moved by Mr. Geschwind to approve the request of Alesha S. Crawford, Chief Deputy Clerk, Brown County Clerk of Courts, for the following appropriation changes. Decrease 2E2 (Payroll) in the amount of \$652.24 and Increase 2E18 (PERS) in the amount of \$652.24. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF CHANGE OF
APPROPRIATION - COUNTY GENERAL
FUNDS

Motion moved by Mr. Geschwind to approve the request of the Board Members of the Brown County Board of Elections the following appropriation change. Decrease 3A8 (Advertising & Printing Expenses) in the amount of \$3,000.00 and Increase 3A7 (Travel) in the amount of \$3,000.00. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF OHIO WATER
DEVELOPMENT AUTHORITY

Motion moved by Mr. Geschwind to approve the Cooperative Financing Agreement with the complete OWDA loan application for the Wastewater Planning Project. The maximum amount of the loan will not exceed \$114,000.00 to develop a Comprehensive Wastewater Master Plan for all unincorporated areas of the County. The loan will only be drawn if additional funds are not acquired. (See agreement on file). Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF RESOLUTION – BROWN
COUNTY ANIMAL SHELTER – TEMPORARY
EMPLOYMENT

Motion moved by Mr. Jennings to adopt the following Resolution. Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

RESOLUTION NO. 11222010
TEMPORARY EMPLOYMENT OF BROWN COUNTY ANIMAL SHELTER STAFF
O.R.C. § 124.30

The Board of County Commissioners of Brown County, Ohio, met on the 22nd day of November, 2010, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Margery Paeltz, President
Ralph Jennings, Vice President
William R. Geschwind, Member

(Continued on next page)

November 22, 2010

The following resolution was presented by Mr. Jennings, who moved its adoption, and seconded by Mr. Geschwind.

WHEREAS, Brown County Board of Commissioners finds the Brown County Animal Shelter is currently under staff and in need of personnel to perform necessary duties;

WHEREAS, the Brown County Board of Commissioners find it in the best interest of the County to employ temporary staff during the pendency of a diligent personnel search;

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves of and consents to the appointment of James Thomas Massie a temporary maintenance and operations technician in accordance with the Temporary Employment Agreement attached hereto and fully incorporated herein;

Upon call of the roll:

Margery Paeltz, Yea

Ralph Jennings, Yea

William R. Geschwind, Yea

Whereupon the resolution was declared adopted.

Adopted this 22nd day of November, 2010.

IN THE MATTER OF TEMPORARY
EMPLOYMENT AGREEMENT – BROWN
COUNTY ANIMAL SHELTER

Motion moved by Mr. Geschwind to enter into a temporary employment agreement with James Thomas Massie as Shelter Tech. This agreement is for a period not to exceed 120 days at \$8.00 per hour and is an unclassified position. (See agreement on file)
Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea

Mr. Jennings, yea

Mr. Geschwind, yea

IN THE MATTER OF POST CERTIFICATE –
BROWN COUNTY COMMUNICATION
CENTER

Motion moved by Mr. Jennings to approve the request of Rob Wilson, Director, Brown County Communication Center, for the following post certificate (funds not encumbered in a timely manner). Second: Mr. Geschwind.

Vendor	Code	Amount
MobilComm	A25a-3c	\$1,530.00

ROLL CALL VOTE

Mrs. Paeltz, yea

Mr. Jennings, yea

Mr. Geschwind, yea

IN THE MATTER OF CONTRACT FOR
SERVICES – BROWN COUNTY PUBLIC
LIBRARY – BROWN COUNTY LAW LIBRARY
RESOURCES BOARD

Motion moved by Mr. Jennings to approve the Contract for Services between the Brown County Public Library ("BCPL") and the Brown County Law Library Resources Board ("BCLLRB"). The BCPL shall provide BCLLRB services during the period commencing on January 1, 2011, and ending on December 31, 2011. (See contract on filed). Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea

Mr. Jennings, yea

Mr. Geschwind, yea

IN THE MATTER OF NOTICE TO PUBLIC OF
A FONSI FOR THE CHIP PROGRAM

Motion moved by Mr. Geschwind to issue the following Notice to Public of a Finding of No Significant Impact on the Environment (FONSI) Combined Notice for the Brown County Community Housing Improvement Program (CHIP). Kelly Cole, Director, Economic Development, requested this notice. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea

Mr. Jennings, yea

Mr. Geschwind, yea

(Continued on next page)

November 22, 2010

**NOTICE TO PUBLIC OF A
FINDING OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT (FONSI)
COMBINED NOTICE**

Brown County Board of County Commissioners
Administrative Building,
800 Orab Pike, Suite # 10 1
Georgetown, Ohio 45121

To All Interested Persons, Agencies, and Groups:

Brown County, proposes to request the State of Ohio to release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the following project(s):

Name: FY 2010 Brown County Community Housing Improvement Program (CHIP)

Activities: Home / Building Repair, Private Owner Rehab, Homeownership

Source of Federal Funds: CDBG, OHTF and HOME

Nature of the Project: The Brown County CHIP program will assist low and moderate-income families with home/building repair, private owner rehabilitation and downpayment assistance with rehabilitation (homeownership).

Program period: Multi-Year Project

Area: County-wide

Cost of Project: \$500,000

It has been determined that such Request for Release of Funds will not constitute an action significantly affecting the quality of the human environment and accordingly Brown County has decided not to prepare an Environmental Impact Statement under the National Environmental Policy Act of 1969, as amended.

Environmental Review Record(s) (ERR) for each of the Project(s) listed above have been conducted by the Chris Wojno, LLC. for Brown County. The ERR(s) documents, the environmental reviews of the project(s) and more, fully sets forth the reasons why such statement is not required. The ERR(s) are on file and available for the public's examination and copying, upon request, between the hours of 8:00 a. m. to 4:00 p. m., Monday through Friday (except holidays) at the above address.

No further environmental review of such project is proposed to be conducted, prior to the request for release of Federal funds. Brown County plans to undertake the project(s) described with the Federal funds cited above. Any interested person, agencies, and/or groups, who have any comments regarding the environment or who disagree with this Finding of No Significant Impact decision, are invited to submit written comments for consideration to the County at the address above listed by 4:00 p. m. on December 10th, 2010 which is at least 15 days after the publication of this combined notice. A notice regarding the responsible entity's intent to request release of funds is listed immediately below.

NOTICE OF INTENT TO REQUEST A RELEASE OF FUNDS (NOI/RROF)

To All Interested Persons, Agencies, and Groups:

On or about, but not before, December 15th, 2010, Brown County will request the State of Ohio to release Federal funds under Section 104 (g) of Title I of the Housing and Community Development Act of 1974, as amended; Section 288 of Title II of the Cranston Gonzales National Affordable Housing Act (NAHA), as amended; and/or Title IV of the Stewart B. McKinney Homeless Assistance Act, as amended; to be used for the project(s) listed above

Brown County is certifying to the State of Ohio, that the County and Margery Paeltz, in her official capacity as County Commissioner, consent to accept the jurisdiction of Federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied.

The legal effect of the certification is that upon its approval, the County may use the Federal funds, and the State of Ohio will have satisfied its responsibilities under the National Environmental Policy Act of 1969, as amended.

The State of Ohio will accept an objection to its approval of the release of funds and acceptance of the certification only if it is on one of the following grounds: (a) the certification was not, in fact, executed by the responsible entity's Certifying Officer; (b) the responsible entity has failed to make one of the two findings pursuant to Section 58.40 or to make the written determination required by section 58.35, 58.47, or 58.53 for the project, as applicable; (c) the responsible entity has omitted one or more of the steps set forth at subpart E of 24 CFR Part 58 for the preparation, publication and completion of an Environmental Assessment; (d) the responsible entity has omitted one or more of the steps set forth at Subparts F and G of 24 CFR Part 58 for the conduct, preparation, publication and completion of an Environmental Impact Statement, (e) the recipient has committed funds or incurred costs not authorized by 24 CFR Part 58 before release of funds and approval of the environmental certification by State, or (f) another federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality.

Written objections must be prepared and submitted in accordance with the required procedure (24 CFR Part 58), and must be addressed to the: State of Ohio; Environmental Officer; Office of Housing and Community Partnerships; P. O. Box 1001; Columbus, Ohio 43216-1001.

Objections to the Release of Funds on bases other than those stated above will not be considered by the State of Ohio. No objections received after December 31st, 2010 (which is 15 days after it is anticipated that the State will receive a request for release of funds), will be considered by the State of Ohio.

The address of the certifying officer is:

Margery Paeltz, President
Brown County Board of County Commissioners
Administrative Building, Suite #101
800 Orab Pike
Georgetown, Ohio 45121
Publish on November 24, 2010

**IN THE MATTER OF SOFTWARE SUPPORT
AGREEMENT FOR 2011 WITH MACDONALD
FRIEDBERG CARR AND DIXON**

Motion moved by Mr. Jennings to enter into a Continuing Software Support Agreement for 2011 with MacDonald Friedberg Carr and Dixon, 213 Summit Street, Upper Sandusky, Ohio 43351, based upon the recommendation of Doug Green, Brown County

(Continued on next page)

November 22, 2010

Auditor. They will provide the software and support services for the following programs: Budgetary and Treasurer's General Ledger. Computer Assisted Mass Appraisal, Dog Registration, Manufactured Home Tax Accounting, Payroll, Personal Property Tax Accounting, Real Estate Tax Accounting. The monthly fee is \$2,820.00 and the agreement shall be effect from January 1, 2011 through December 31, 2011. (See complete agreement on file) Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER TO RECESS MEETING

Motion moved by Mr. Geschwind to recess this meeting at 3:50 p.m. November 22, 2010. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER TO RECONVENE MEETING

Motion moved by Mr. Geschwind to reconvene the regular meeting at 1:00 p.m. November 23, 2010, to conduct further business. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER TO ESTABLISH
CODES – BROWN COUNTY
COMMUNICATION CENTER – ARRA

Motion moved by Mr. Jennings to approve the request of Rob Wilson, Director, Brown County Communication Center, to establish codes for ARRA (Communication System Upgrades). Second: Mr. Geschwind.

A25a-10 (Bond Rebate Revenue)
A25a-11 (Bond Payment)

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF APPROPRIATION –
COUNTY GENERAL FUNDS

Motion moved by Mr. Geschwind to approve the request of Lisa Spiller, Assistant Clerk, for the following appropriation change. Decrease 1a11d (Other Expenses) in the amount of \$12,359.74 and Increase 15a15 (Transfer Out) in the amount of \$12,359.74. Second: Mr. Jennings.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF TRANSFER – COUNTY
GENERAL FUNDS TO ARRA

Motion moved by Mr. Jennings to approve the request of Lisa Spiller, Assistant Clerk, for the transfer of funds from 15a15 (Transfer Out) to A25a-2 (Transfer In) in the amount of \$12,359.74. Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
Mr. Jennings, yea
Mr. Geschwind, yea

IN THE MATTER OF APPROPRIATION –
COMMUNICATION SYSTEMS UPGRADES

Motion moved by Mr. Jennings to approve the request of Lisa Spiller, Assistant Clerk, for appropriation changes to Decrease A25A-3d (Misc. Fees) in the amount of \$16,000.00 and to Decrease A25A-3B (Fire & EMS Radio) in the amount of \$6,472.25 and to Increase A25A-11 (Bond Payment) in the amount of \$22,472.25. Second: Mr. Geschwind.

(Continued on next page)

November 23, 2010

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

The Commissioners and Jean Rickey, Clerk, attended a meeting held at the Brown County General Hospital regarding the October 25, 2010, Legal Notice of Public Affiliation, Lease and/or Sale of Brown County Regional Healthcare. Sealed bids were accepted until 12:00 p.m. on November 23, 2010.

11/18/10

Commissioner Ralph Jennings attended a seminar held at the Brown County Communication Center, with Ben Albrecht, Downes Fishel, Hass, Kim, LLC. presenting human resource training.

The Commissioners attended a Waste Water meeting held at the Engineer's Office in Georgetown, Ohio.

Commissioner Margery Paeltz attended an OVRDC Executive Board Meeting held in Waverly, Ohio.

11/19/10

Commissioner Margery Paeltz attended a CCAO Board Meeting held in Columbus, Ohio.

11/22/10

The Brown County Law Library held their monthly meeting in the Commissioners office.

The Commissioners met with James Berry, Brown County Building Department, to review his 2011 budget.

11/23/10

The Planning Commission held a special meeting at the Commissioners office.

The Commissioners met with Rob Wilson, Director, Brown County Communication Center, to review his 2011 budget.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Jennings to adjourn this meeting with no further business before the Board this day November 23, 2010.
 Second: Mr. Geschwind.

ROLL CALL VOTE

Mrs. Paeltz, yea
 Mr. Jennings, yea
 Mr. Geschwind, yea

Approval: November 24, 2010


 Jean Rickey, Clerk


 Margery Paeltz, President


 Ralph Jennings, Vice President


 William R. Geschwind, Member

November 23, 2010